

**BETHLEHEM BOARD OF EDUCATION
BETHLEHEM ELEMENTARY SCHOOL
BETHLEHEM, NH 03574**

**DATE: APRIL 12TH, 2022
TIME: 5:30 PM**

BETHLEHEM BOARD MEETING MINUTES- Draft

PRESENT: Principal Sue Greenlaw, Superintendent Tari Thomas, Business Manager Toni Butterfield, Chairman Bob Weir, Board Members; Tim Fleury, Becky Beno, James Noyes, Jennifer Lucas

I. Call to Order:

Superintendent Thomas called the meeting to order at 5:33 P.M. She called for a nomination for Board Chair.

JAMES NOYES NOMINATED BOB WEIR FOR BOARD CHAIR, BECKY BENO SECONDED. BOB WEIR ACCEPTED THE NOMINATION. ALL IN FAVOR, MOTION CARRIES.

BOARD CHAIR WEIR CALLED FOR A NOMINATION FOR VICE-CHAIR. JAMES NOYES NOMINATED TIM FLEURY FOR VICE-CHAIR, JENNIFER LUCAS SECONDED. TIM FLEURY ACCEPTED THE NOMINATION. ALL IN FAVOR, MOTION CARRIES.

II. Announcements & Good News

Principal Greenlaw shared that Bethlehem Elementary School is receiving the CliF Literacy Grant of \$25,000. This would provide 10 new books to every BES student as well as author visits and funding for a variety of activities related to reading and writing. There will be an after-school Art Camp offered in May in addition to the Garden Club and Chess Club for BES students. Principal Greenlaw urged the Board to take a peek at the art bakery that Ms. Sparks put together in the hallway, each student created something to display. Bryan Smith has been teaching the older students the process of making maple syrup, which includes tapping trees and boiling. Smith has been applying for grants in order to create a sugar shack. Principal Greenlaw mentioned that field trips are happening again and is looking into options for Friday activities for next winter.

III. Approval of the Minutes

MOTION MADE BY JENNIFER LUCAS SECONDED BY BECKY BENO FOR THE APPROVAL OF MINUTES OF THE MARCH 15, 2022 MEETING. MOTIONED PASSED.

IV. Public Input

There was a discussion on the solar projects and the constituent funding. The last time the solar project committee approached the board, they were requesting the \$25,000 for two years be added to the budget in case it was needed to finish the project. The solar project funds were not placed in the budget. The Board discussed if monies are saved on the energy bill from the solar energy offset, then the savings could be used towards the solar project.

V. New Business

A. Board Reorganization

See call to order

VI. Continuing Business

A. COVID Check In

Principal Greenlaw updated that there have been a few cases of covid in the building, as well as other illnesses. About 25% of staff and students have continued to wear their masks. Individuals have been respectful of wearing a mask voluntarily if they are sick. The school is now accepting at-home test results, which has been easier for parents.

VII. Standing Reports

A. Principal

1. Principal's Report

Principal Greenlaw informed the Board there will be professional development for teachers on the newest version of Eureka Math at Lafayette next month. This will be beneficial as Lafayette and BES will be teaching the same curriculum in math, especially since both schools feed into Profile. The new custodian has started, he is a wonderful addition to Bethlehem Elementary School. Steve Hoyt has been taking this time to train him as the building manager before Hoyt retires at the end of the year. Tianna Sparks is resigning at the end of this year as she is moving, she will be missed by the staff and students. There is an advertisement on school spring for her position, and that closes on April 22nd. There have been some applicants, Sparks has been helping in reviewing the applicants, and interviews will take place after April break.

B. Superintendent

1. Monthly Supt Report

Superintendent Thomas shared her April Supt Report, there is exciting news on each school and pictures of the maple sugaring that has taken

place at BES, there is also a video on the Clif Year of the Book grant from years in the past. She also shares an appreciation for all the school boards and their efforts with the past budget meetings, as well as budget summaries from each school. There is also a 603 Bright Future survey, this survey is from the DOE looking for feedback on how well the schools are doing.

2. Policy Update and Inventory

Superintendent Thomas shared the policy inventory, which outlines what is on the books for the school district. There is a list of priorities that need to be reviewed and approved by law.

3. Legislative Information

Superintendent Thomas has been reviewing the NHSBA publication that has all the updated legislation. Thomas is reviewing the bills and making brief points on each. She has been analyzing each bill to look for the purpose, potential consequence and benefits. NHSBA is now sending out weekly updates via email, so the Board can take a look at the current legislation. James Noyes added that HB 1431 and HB 1671 were discussed at the last NHSBA meeting, these would impact what schools can and cannot teach. The new Superintendent Kate and Thomas have been having transitional meetings. In these meetings, Thomas has shared numerous documents that she uses or established.

C. Business Manager

1. Surplus & Deficit Statement

Business Manager Butterfield shared the surplus and deficit statement. Butterfield mentioned that the BES budget is tight this year, due to salary increases. Anything that is over could possibly be covered by ESSER and trust funds. Butterfield and Greenlaw will need to go over the budget together before the end of the year budget.

2. Food Service Contracts

Business Manager Butterfield mentions that it is unclear if there will still be free food for all next year, without knowing, the Food Services gave two contracts for next year, one that reflects free meals, the cost would be \$6,000, if not staying free food for all the cost would be \$16,500. Both of these contracts need to be signed and sent back. If there is not free food for all next year, then free/reduced applications would need to start again.

Business Manager Butterfield will send out the contracts for everyone to review and to vote on. Discussion ensued.

3. MS-22

Business Manager Butterfield presented the Board with the appropriations that were voted in at the budget meeting. The Board needs to sign this so it can be sent into the state.

VIII. Committee Reports

A. Executive Board (BW) Discussed at the last E-Board meeting Supt. Thomas met with all administration staff for the district to discuss related services and district shares for next year. This is still being worked on and the new supt. will join the next meeting.

B. Negotiations for Professional Staff (JN & –)

Teacher negotiation will be up next year. Jennifer Lucas and Bob Weir will be part of the staff negotiations.

C. Facilities

Steve Hoyt has taken inventory of projects that need to be completed. There was a report filed with Primex regarding the flooding of the gym. Hoyt is working on getting a quote from Floor Works and checking with the town to see if the water can be redirected from the building to prevent further flooding.

IX. Policy Handbook

- A. DGA [DGA - Authorized Signatures](#)
- B. DJE [DJE - Bidding Requirements](#)
- C. DK [DK - Payments, Checks & Manifest](#)
- D. EFA [EFA - Availability & Distribution of Healthy Foods](#)
- E. GCO [GCO - Teacher Performance/Evaluations](#)

Superintendent reviewed five policies that should be voted on. These are boilerplate policies and are priorities. The Board can decide to pass the second reading and go to approval. Discussion ensued.

MOTION MADE BY JAMES NOYES SECONDED BY BECKY BENO TO APPROVE THE FIRST AND FINAL READING FOR DGA, DJE, DK, EFA, & GCO. ALL IN FAVOR, MOTION PASSED.

X. School Staffing Notifications & Approvals

A. Professional Staff Nominations

B. Support Staff Nominations

The Board reviewed the support and professional staff nominations.

MOTION MADE BY BECKY BENO SECONDED BY JENNIFER LUCAS TO APPROVE PROFESSIONAL AND STAFF SUPPORT STAFF NOMINATIONS AS PRESENTED. ALL IN FAVOR, MOTION PASSED.

MOTION MADE BY JAMES NOYES SECONDED BY TIM FLEURY TO APPROVE THE RESIGNATION OF TIANNA SPARKS WITH REGRET. ALL IN FAVOR, MOTION PASSED.

XI. Non Public

Under RSA 91-A:3, the board will be entering into Non Public Session to address a union related matter.

NONE

XII. Adjournment

MOTION MADE BY JAMES NOYES SECONDED BY JENNIFER LUCAS TO ADJOURN THE MEETING AT 6:21PM . ALL IN FAVOR, MOTION CARRIED.

Respectfully Submitted,

Rhienna Miscio
Board Clerk

Next Meeting: May 10, 2022 at 5:30 PM