

**BOARD MEETING MINUTES**

**PRESENT:** Board Members Amy Snow, Monique Alexander, Timothy Fleury, Robert Weir; James Noyes (by phone), Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Shelli Roberts

**CALL TO ORDER:** Superintendent Couture called the meeting to order at 5:32 PM.

**RE-ORGANIZATION OF THE SCHOOL BOARD**

SUPERINTENDENT PIERRE COUTURE NOMINATES ROBERT WEIR FOR BOARD CHAIR, SECONDED BY AMY SNOW. ALL IN FAVOR, NOMINATION CARRIES

**BOARD CLERK AND TREASURER APPOINTMENTS**

MOTION BY ROBERT WEIR, SECONDED BY TIMOTHY FLEURY TO ACCEPT MAUREEN RIVERS FOR TREASURER AND MICHELE GIARROCCO FOR BOARD CLERK. ALL IN FAVOR, MOTION CARRIES

MOTION BY ROBERT WEIR, SECONDED BY TIMOTHY FLEURY TO NOMINATE AMY SNOW FOR BOARD VICE CHAIR. ALL IN FAVOR, MOTION CARRIES

**PUBLIC INPUT**

No public input

**I. APPROVAL OF MINUTES OF THE MARCH 6, 2018 MEETING**

Correction: date for next meeting should read April 10, 2018 not March 14, 2018

It will be changed.

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY TO APPROVE THE MARCH 6, 2018 MEETING MINUTES WITH CORRECTION. ALL IN FAVOR, MOTION CARRIED

**II. FINANCIAL**

Business Manager Kristin Franklin distributed Financial Reports and other documents for Board information and review, briefing them on the contents and fielding questions as necessary. A brief discussion ensued.

a. Budget: \$89,000 surplus at the end of the year, mostly due to health insurance

b. Lunch Report: no major concerns, \$7400 subsidy and budgeted for \$10,000.

Food service contract extends for 5-years but allows for annual renewal. Packet provided by Business Manager Franklin shows the annual renewal, which has changes in red, to compare but it is basically the same as last year. She explained that when you go out to bid, there is a rubric you can use but the budget is the key. Business Manager Franklin provided a clean copy of the contract for signatures.

MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW TO RENEW THE CAFÉ SERVICES, INC. CONTRACT. ALL IN FAVOR, MOTION CARRIES

c. Windows: will have bid in by next board meeting

d. Questions: No questions

**III. PRINCIPAL'S REPORT**

Principal Roberts reviewed her Principal's Report and related data.

- a. Principal's Written Report: Principal Roberts extended an invite to the Board members to help cleanup for the 4<sup>th</sup> annual community roadside cleanup being held on Wednesday, May 2<sup>nd</sup> from 9:30 to 11 AM.  
Mrs. Reardon, school nurse, reported through Principal Roberts that 14 students will be seen by Molar Express and 69 students were seen for Lion's Club vision screenings.  
Playground Update: \$16, 800 away from being able to complete 3 phases of the playground.  
Mish coming in to look at playground space as parking lot came out larger than expected.  
Asking for last phase to be the least amount of money as we'll hear from the last grants in July and October. Principal Roberts asked James and Timothy is they were still interested in recruiting? They both said, yes.  
Lighting project should be finished April break.  
Monique Alexander: We did not get the sidewalk grant. Discussion: There are no more options. Sidewalk is part of the town master plan. Walking to Town Library is dangerous. Agreed it is safer for student's to walk on school side then cross/re-cross at Irving.  
Principal Roberts: unsure of the responsibility between Village District and town/state.  
Timothy Fleury: Village District handles sidewalks.  
Principal Roberts: \$130,000 for sidewalk extending from school to the library and \$7000 for crosswalk, etc.
- b. Other: Superintendent Couture: brought a letter to Rotary and they lost it, requested Principal Roberts resend, please.
- c. Questions: No questions

#### IV. SUPERINTENDENT'S REPORT

Superintendent Couture made the following nominations:

- a. Staff Nominations: Superintendent Couture nominated Elizabeth Meehan for the new Special Educator/split Special Educator Coordinator position. He remarked she is an excellent candidate with many certifications. Discussion: Principal Roberts explained the split position – the special education teachers will split the caseload by educator strengths. **MOTION BY MONIQUE ALEXANDER, SECONDED BY AMY SNOW TO ACCEPT THE NOMINATION OF ELIZABETH MEEHAN FOR THE POSITON OF SPECIAL EDUCATOR/SPLIT SPECIAL EDUCATION COORDINDATOR. ALL IN FAVOR, MOTION CARRIES**
- b. Professional Staff Nominations: Superintendent Couture shared a document and explained the difference between "continuing contract" and "probationary contract" staff. He advised that if there are questions/concerns the Board must go to non-public session. No questions/concerns. **MOTION BY AMY SNOW AND SECONDED BY TIMOTHY FLEURY TO ACCEPT THE PROFESSIONAL STAFF NOMINATIONS. ALL IN FAVOR, MOTION CARRIES**
- c. General Information: No discussion

#### V. BOARD OF EDUCATION REPORTS

- a. Board Committee Assignments: Superintendent Couture asked if anyone would be interested in joining the Policy Committee. Timothy Fleury expressed interest in joining the committee and will coordinate dates with Principal Roberts.
- b. Superintendent Couture explained that when Principal Roberts hires, she will ask a board member to be on the hiring committee.

#### VI. POLICY COMMITTEE

- a. No business discussed

#### VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

- a. No business discussed

#### VIII. OTHER BUSINESS

- a. No other business discussed

#### IX. ADJOURNMENT

**MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW TO ADJOURN AT 6:04 PM**

ALL IN FAVOR, MOTION CARRIES.

The next Board Meeting is scheduled for May 8, 2018 at 5:30 PM

Respectfully submitted,

Michele Giarrocco  
Board Clerk