

## BOARD MEETING MINUTES

**PRESENT:** Board Members Robert Weir, Monique Alexander, Amy Snow, Timothy Fleury; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Shelli Roberts

**CALL TO ORDER:** Board Chair Robert Weir called the meeting to order at 5:30 PM.

**PUBLIC INPUT:** none

I. APPROVAL OF MINUTES OF THE NOVEMBER 19, 2018 MEETING

There are no questions regarding the minutes.

MOTION BY MONIQUE ALEXANDER, SECONDED BY AMY SNOW, TO APPROVE MEETING MINUTES FROM NOVEMBER 19, 2018. ALL IN FAVOR, MOTION CARRIES

II. FINANCIAL

Business Manager Franklin reviewed the financials and related data. Discussion ensued.

a. Financial Report: Small budget deficit but may make it up before the end of the year. Could be rolled into next year.

b. Approval of Contract with Franconia Gas for Propane

MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW, TO APPROVE THE PROPANE CONTRACT WITH FRANCONIA GAS FOR \$.48/GALLON OVER THE INDEX PRICE. ALL IN FAVOR, MOTION CARRIES

c. General Information: none

III. PRINCIPAL'S REPORT

Principal Robert's reviewed Principal's Report and related data.

a. Principal's Written Report:

i. School Infrastructure Grant: recommended by commission for full amount \$51,370. They cover 80% we cover 20% (a bit over \$12,000). Window tinting was put into this grant. Next step- will go to Governor's Counsel for approval and we'll be notified in February 2019.

ii. Letter from Bethlehem Reimagined along with a check for \$1000.00 to pay past charges for school lunches up to the end of December 2018 and free meals to all students the week of Dec. 17<sup>th</sup> to 22<sup>nd</sup>. The person wishes to remain anonymous. Principal Roberts fielded questions regarding whether there were funds to pay for families that are paid up but could truly use the support vs people who can afford lunch but have not yet paid.

MOTION BY MONIQUE ALEXANDER, SECONDED BY AMY SNOW, TO ACCEPT AND APPROPRIATE THE FUNDS FROM BETHLEHEM REIMAGINED TO PAY PAST CHARGES FOR SCHOOL LUNCHES UP TO DECEMBER 2018 AND FREE MEALS FOR ALL STUDENTS THE WEEK OF DECEMBER 17<sup>TH</sup> TO 22<sup>ND</sup>. ALL IN FAVOR, MOTION CARRIES

iii. Meeting with teachers for preschool data collection. 4 are staying and 7 on the wait list for next year.

iv. Questions: 3<sup>rd</sup> and 4<sup>th</sup> grade enrollment – are we considering a combined class? Principal Roberts – have not considered at this time. 20 students for kindergarten next

year at this time. Will not have 2-K, would have a K and K-1, most likely.

b. Other: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. Full Board Meeting Update: approved budget including an increase in student service coordinator position and calendar, seeking additional information regarding a comment made in his evaluation related to website improvement.
- b. December Enrollment Report: provided handout with current numbers
- c. Budget Hearing/Annual Meeting Dates: Handed out Schedule of District Hearings/Annual Meetings: February 19<sup>th</sup> and March 19<sup>th</sup>: 5 pm Board meeting and 7 pm Hearing/Annual Meeting
- d. General Information: none

V. BOARD OF EDUCATION REPORTS

a. none

VI. POLICY COMMITTEE

Principal Roberts briefly reviewed policies/changes. Superintendent Couture commented and explained sex offender law changes that occurred a few years ago and how it relates to GADA.

- a. Policies for First Reading
  - i. EBCA Crisis Prevention & Emergency Response Plans
  - ii. GADA Employment References and Verification
  - iii. JCA Change of School or Assignment – Best Interests
  - iv. JEC Change of School or Assignment – Manifest Educational Hardship
- b. Policies for second reading:
  - i. ADB/GBEC Drug-Free Workplace & Drug-Free Schools
  - ii. ADC/GBED/JICG Tobacco Products Ban Use and Possession In and On School Facilities and Grounds
  - iii. EHB Data/Records Retention

MOTION BY TIMOTHY FLEURY, SECONDED BY MONIQUE ALEXANDER, TO APPROVE FIRST READING OF EBCA Crisis Prevention & Emergency Response Plans, GADA Employment References and Verification, JCA Change of School or Assignment – Best Interests, JEC Change of School or Assignment – Manifest Educational Hardship. ALL IN FAVOR, MOTION CARRIES

MOTION BY TIMOTHY FLEURY, SECONDED BY MONIQUE ALEXANDER, TO APPROVE SECOND READING OF ADB/GBEC Drug-Free Workplace & Drug-Free Schools, ADC/GBED/JICG Tobacco Products Ban Use and Possession In and On School Facilities and Grounds, and EHB Data/Records Retention. ALL IN FAVOR, MOTION CARRIES

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

a. NONE

VIII. OTHER BUSINESS

a. No other business discussed

IX. ADJOURNMENT

MOTION BY AMY SNOW, SECONDED BY MONIQUE ALEXANDER, TO ADJOURN AT 6:02PM.  
ALL IN FAVOR, MOTION CARRIES

The next Board Meeting is scheduled for Tuesday, January 8th at 5:30 pm.

Respectfully submitted,

Michele Giarrocco  
Board Clerk