

## BOARD MEETING MINUTES

**PRESENT:** Board Members Robert Weir, Timothy Fleury, James Noyes, Becky Beno, Jennifer Lucas, Superintendent Pierre Couture, Business Manager Kristin Franklin, Principal Sue Greenlaw

**CALL TO ORDER:** Bob Weir called the meeting to order at 5:05 PM.

**PUBLIC INPUT:** none

- I. APPROVAL OF MINUTES OF THE MAY 12, 2020 BOARD MEETING  
Discussion: None

**MOTION BY TIMOTHY FLEURY, SECONDED BY JENNIFER LUCAS, TO APPROVE MEETING MINUTES FROM MAY 12, 2020. ALL IN FAVOR, MOTION CARRIES**

- II. FINANCIAL  
Business Manager Franklin reviewed the financials and related data. Discussion ensued. Front stairs were paid out of the budget.
  - a. MSB Contract for Medicaid Billing – For Medicaid Consultation and Billing. Contingency fee of 8% for 0-1,000 students with active IEP's. Issues we have had have been resolved. Not a good time to change companies with the Medicaid to School changes this year. Jennifer: Is 8% standard? Business Manager Franklin: difficult to get info from another company.

**MOTION BY BECKY BENO, SECONDED BY JENNIFER LUCAS, TO ACCEPT THE MSB CONTRACT FOR 2020-21 FOR MEDICAID BILLING AND CONSULTING SERVICES. ALL IN FAVOR, MOTION CARRIES.**

- b. Food Service Contract – Fresh Picks Café LLC. First renewal option of four, the original contract began July 1, 2019. \$7830.00. The company is working well. Sue is happy.

**MOTION BY JAMES NOYES, SECONDED BY BECKY BENO, TO ACCEPT THE 2020-21 CONTRACT FROM FRESH PICKS LLC AND AUTHORIZE BOB TO SIGN. ALL IN FAVOR, MOTION CARRIES.**

- c. General Information – We are going to flex-open the SAU office next week. Tuesday through Thursday by appointment. Requiring guests to wear masks. Will have the ability to see who is at the door and speak with them. Waiting area will be moved to the hallway. Plexi-glass dividers will be added to staff desks.
- III. PRINCIPAL'S REPORT  
Principal Greenlaw reviewed Principal's Report and related data. Discussion ensued.
  - a. Principal's Written Report: A few new hires. Bree Birt will move to kindergarten position and hired two new local teachers. Trim around windows is chipping. There are 70 windows. Estimated cost \$13,000. Would like to put it out to bid. New custodial plan: Trahan being paid \$40,000 for after school cleaning. Moved June Carr (a para) to custodial position and Steve Hoyt to head of maintenance with a stipend. Cut the Trahan cost to \$20,000 with specific cleaning directions. We will save \$10,000 overall. Questions: Bob – trim, where would money come from? Principal Greenlaw: Building fund, surplus, it can wait but wanted to get the ball

rolling. Business Manager Franklin: Can incur funds from the previous budget. Would be less for Capital Reserve Fund. If put max in CRF and remove later, takes away time pressure to spend the money. Do not put it out to bid if not expecting work to be completed until next spring/summer. Question: Bob – updates from state for fall? Superintendent Couture: waiting to hear in August, the next few months will be telling with summer tourists. Guidelines will probably be similar with masks, hand sanitizer, minimize travel around the school, reduce times when groups of students will be in the same space. Most importantly, need to make a decision before we open regarding what we will do if someone gets sick with COVID. Principal Greenlaw: at school, discussed and brainstormed and came up with some creative ideas. Foundation for 2 staff development days in August. Steve Hoyt having ventilation system checked. Becky – what if parents do not feel safe sending their child? Principal Greenlaw – teachers partner to do remote learning with students who won't come to school. James – boards elsewhere (MA) talking about RIF'ing specials teachers and paras. Principal Greenlaw – that would be very short-lived and temporary. Discussion ensued. Superintendent Couture – this is not an option here because we already passed the date to notify teachers. Question: Bob – Sports? – Superintendent Couture - NHIA planning on going forward. Summer guidelines are available.

- b. General Information: Bob – 6th grade graduation was nice. Thank you! Becky – there was a definite vibe that says BES cares about the kids.

#### IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. Office Computer Coordinator / Secretary Job Description – 1<sup>st</sup> Reading

**MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO ACCEPT THE FIRST READING OF THE OFFICE COMPUTER COORDINATOR / SECRETARY JOB DESCRIPTION. ALL IN FAVOR, MOTION CARRIES.**

- b. Teacher of Students with Emotional & Behavioral Disabilities / Science Curriculum Coordinator Job Description – 1<sup>st</sup> Reading

**MOTION BY JAMES NOYES, SECONDED BY BECKY BENO TO APPROVE THE FIRST READING OF THE STUDENTS WITH EMOTIONAL & BEHAVIORAL DISABILITIES / SCIENCE CURRICULUM COORDINATOR JOB DESCRIPTION. ALL IN FAVOR, MOTION CARRIES.**

- c. Custodian Appointment -

**MOTION BY JENNIFER LUCAS, SECONDED BY JAMES NOYES, TO ACCEPT THE APPOINTMENT OF JUNE CARR AS CUSTODIAN. ALL IN FAVOR, MOTION CARRIES.**

**MOTION BY BECKY BENO, SECONDED BY TIMOTHY FLEURY, TO ACCEPT THE APPOINTMENT OF STEVE HOYT AS HEAD OF MAINTENANCE. ALL IN FAVOR, MOTION CARRIES.**

- d. Teacher Nominations – Erica Smith: preschool, Joanna Boisseau: 3<sup>rd</sup> grade

**MOTION BY TIMOTHY FLEURY, SECONDED BY JENNIFER LUCAS, TO ACCEPT THE TEACHER NOMINATION OF ERICA SMITH AS THE NEW PRESCHOOL TEACHER FOR THE 2020-2021 SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIES.**

**MOTION BY BECKY BENO, SECONDED BY JAMES NOYES, TO ACCEPT THE TEACHER NOMINATION OF JOANNA BOISSEAU AS THE NEW THIRD GRADE TEACHER FOR THE 2020-2021 SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIES.**

- e. General Information: Discussed voting and set-up for the annual meeting. FM System purchased and being used across the SAU. There will be a microphone set-up. Voting cards by color. The moderator can appoint assistants to help count votes. If there is a petition of 7 present voters, there will be a secret ballot. We will have a YES/NO card presented to each person when they arrive. One of the warrant articles came up today – allow non-resident employees to bring their children to school tuition free. If there was a non-resident student who had a disability, would BES pay? The answer is no. It was yes in the past. There is a new RSA. The home district is required to pay. Will we get adequacy aid for the non-resident student? The answer is yes. The warrant article tonight means the board will create their own policy. Get advice and take your time before making the decisions. James – does the sending district have any say? Can they stop the process? Superintendent Couture – there is no cost aside from what it would cost at their school, so I don't think so. James – someone mentioned if this type of meeting is legal. Superintendent Couture – we consulted with an attorney and the state and it is legal. Moderator has the authority and it has been approved by the moderator.

V. BOARD OF EDUCATION REPORTS

- a. Bob - Kristin and Pierre will be moving on and want to thank them. Searching for an interim superintendent. Meeting with someone tomorrow. Have 2 other candidates, too. We should have someone in place when Pierre leaves. James – are they looking at it as one year? Bob – we will look at it as one year with a long interview process. If they want to stay and we are happy, we will move forward. We should know by tomorrow or the end of the week.

VI. POLICY COMMITTEE

- a. James – attending a training and wants to ask Kristin some things.

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

VIII. OTHER BUSINESS

- a. Discussed motions for the annual meeting.
- b. Thanks to Kristin and Pierre for the work you have done. Wish you the best of luck in your new positions.

IX. ADJOURNMENT

**MOTION BY JAMES NOYES, SECONDED BY BECKY BENO, TO ADJOURN THE MEETING AT 6:11 PM. ALL IN FAVOR, MOTION CARRIES.**

The next Board Meeting will be held in August, at a yet to be determined date, at 5:30 PM.

Respectfully submitted,

Michele Giarrocco  
Board Clerk