

BETHLEHEM SCHOOL BOARD
BETHLEHEM ELEMENTARY SCHOOL
2297 MAIN STREET
BETHLEHEM, NH 03574

DATE: SEPT. 19, 2016
TIME: 5:30 PM

BOARD MEETING MINUTES

PRESENT: Board Chairman Carol Kerivan; Board Members Robert Weir, Amy Lane-Tuohy, Roger Metras; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Shelli Roberts.

The meeting was called to order at 5:32 PM by Chairman Kerivan.

Chairman Kerivan and the Board welcomed new member Roger Metras who has been selected by the Board to fill the seat vacated by Dawn Ferringo until the March 2017 Annual Meeting.

PUBLIC INPUT - None

MOTION BY ROBERT WEIR, SECONDED BY AMY LANE-TUOHY TO APPROVE THE MINUTES OF THE AUGUST 29, 2016 MEETINGS AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL REPORT

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody advised the Board that she is in the beginning stages of budget development for the 2017-2018 school year. She is seeking Board input as to the percentage of a raise for non-contractual personnel they would like her to use in this process as a place holder. Following a brief discussion, it was the consensus of the Board to begin with 3% which can be adjusted up or down as the process proceeds.

PRINCIPAL'S REPORT

Principal Roberts called the Board's attention to her written report and related documents included in their agenda packets briefing them on the contents and fielding questions as necessary.

Principal Roberts advised the Board that the following Goals have been set for BES for the 2016-2017 school year:

- Goal 1: To improve student achievement and teacher effectiveness through review and development of PACE approved performance based assessments and corresponding project based learning units of instruction.
- Goal 2: To improve student achievement by adopting a Response to Instruction approach for grades K-6 in the areas of Language Arts, Mathematics and Social/Behavior which will ensure high quality differentiated core instruction and targeted interventions and/or enrichment based on student data.
- Goal 3: To improve student achievement and teacher effectiveness by engaging teachers in ongoing embedded professional learning within team structures to establish specific action plans, accountability for implementing instructional practices and communication guidelines that increase student learning.

Objectives and action plans have also been developed to assist in the monitoring and achievement of these goals. A brief discussion ensued.

Principal Roberts also briefed the Board on the 2016-2017 BES Fall to Spring Benchmark Growth Comparison for the Star Assessment and DIBELS Assessment included in their agenda packets. If any of the members have any specific questions please contact Principal Roberts directly to discuss.

Principal Roberts advised the Board that she will be seeking parent members for the proposed Playground Committee. She currently has three interested parents and hopes to attract several more.

SUPERINTENDENT'S REPORT

Superintendent Couture recommended the appointment of Alex Kittridge to the Part-time Technology Assistant position at an hourly rate of \$35.00. Following a brief discussion, MOTION BY AMY LANE-TUOHY, SECONDED BY ROBERT WEIR TO APPROVE THE APPOINTMENT OF ALEX KITTRIDGE TO THE POSITION OF PART-TIME TECHNOLOGY ASSISTANT AS RECOMMENDED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture distributed copies of the opening day enrollment for Board review and information. BES was down four students from last year's count. Enrollment will also be taken on October 1 and December 1. A brief discussion ensued.

Superintendent Couture advised the Board that the Administrative Team's main focus this year continues to be on PACE (Performance Assessment of Competency Education). He distributed copies of an overview of the PACE Program for Board information and review. Superintendent Couture noted that the full SAU 35 PACE Team will be attending a workshop in Concord this Saturday, September 24, 2016 along with representatives from the eight other districts participating. On the Professional Development Day, Friday, October 7th, Ellen Hume-Howard and other members of the state team will be here to meet with our team at Profile School.

Superintendent Couture reminded the Board that on Monday, October 3, 2016 at 6:30 PM the Bethlehem Board, the Profile Board and the Bethlehem Board of Selectmen will be holding a joint meeting to discuss the tax impact of the planned closure of the land fill.

This evening, the Bethlehem Selectmen are holding a work session which follows a previously held preliminary discussion with Cassella as to their proposed creation of an industrial park on Trudeau Road. They will also be addressing/discussion other options and plans as they prepare for the closing of the land fill and the loss of revenue which will ultimately lead to increased taxes. This meeting is scheduled for 6:30 PM.

BOARD REPORTS EXECUTIVE BOARD

Superintendent Couture advised the Board that the recent Executive Board meeting focused primarily on the proposed development of the SAU budget for the 2017-2018 school year. A brief discussion ensued.

POLICIES

Principal Roberts presented the following policies for first reading:

BDB	Board Officers
EBBC/JLCE	Emergency Care and First Aid

Following a brief discussion, MOTION BY ROBERT WEIR, SECONDED BY ROGER METRAS TO APPROVE THE AFOREMENTIONED POLICIES FOR FIRST READING. ALL IN FAVOR, MOTION CARRIED.

NEGOTIATIONS – PROFESSIONAL AND SUPPORT STAFF

Superintendent Couture advised the Board that Professional Staff will be negotiating this year as previously discussed. To date, no letter has been received from the union requesting to begin negotiations. Superintendent Couture has communicated to Brien Smith that the Board is awaiting the union's letter. A brief discussion ensued.

Carol Kerivan and Roger Metras will be the Board's negotiating team for these negotiations.

Board membership and the possibility of filling the seat vacated by Steve Gorman were discussed. It was noted that the vacancy has been re-advertised and will be in the paper this week.

There being no further business to come before the Board, MOTION BY AMY LANE TUOHY, SECONDED BY ROBERT WEIR TO ADJOURN AT 6:13 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted

Marjorie Brown
Board Clerk