

## BOARD MEETING MINUTES

**PRESENT:** Board Members Robert Weir, Amy Snow, Monique Alexander, Timothy Fleury; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Shelli Roberts

**CALL TO ORDER:** Board Chair Robert Weir called the meeting to order at 5:33 PM.

**PUBLIC INPUT:** none

### I. APPROVAL OF MINUTES OF THE AUGUST 28, 2018 MEETING

There are no questions regarding the minutes.

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY, TO APPROVE MEETING MINUTES FROM AUGUST 28, 2018. ALL IN FAVOR, MOTION CARRIES

### II. FINANCIAL

Business Manager Kristin Franklin reviewed the financials and related data. Discussion ensued.

- a. Financial Report: Manifest sent around for signature, \$25,000 transfer to Capital Reserve Fund Official beginning balance \$79,337, end of year projected budget deficit, (\$8353) due to a special education out-of-district placement. May receive state aid funds to offset but it's too early to know at this time. Questioned whether should use the Special Education Reserve Fund. Business Manager Franklin explained that the funds can't be spent without the vote of the people.
- b. General Information: End of the year report for the Department of Education needs to be signed by the board. Department of Revenue paperwork helps to set the tax rate for the year.  
Window update: Measurements were off so they do not fit. The vendor will return to install the correct size windows.

### III. PRINCIPAL'S REPORT

Principal Roberts reviewed her Principal's Report and related data.

- a. Principal's Written Report: Security assessment is back and safety committee will review. Nothing was mandated to be changed. Benchmark results to be reported next month.  
Window tinting: cost was more than anticipated (measurements were larger and tinting film was more expensive), the old estimate was just about \$11,000 and the new estimate increased to \$18,000, which doesn't include lift fees, etc. It was questioned whether we could absorb the higher cost within the budget given the special education placement so the decision has been put on hold. Suggest going out to bid for a competitive number.
- b. Other: Nothing discussed

### IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. Retirement Request: see non-public session
- b. SAU 35 Goals: Superintendent Couture reviewed the purpose of the goals, to benefit all five schools. He reviewed some of the community services we are using, PACE testing reporting requirements, performance assessments across the SAU and restructuring the SAU office staff

based on the audit including getting all the schools on board with accounting procedures.

c. General Information: Superintendent Couture attended the Regional Meeting in Berlin on Adequacy Aid. Superintendent Couture handed out talking points related to school funding and explained adequacy aid. He will send a link with a video of the meeting. The stabilization grant is being taken away (helps with poor towns, including Bethlehem). Property-poor towns have a harder time raising money than property-rich towns. When school enrollment drops, aid drops, as well. Each state constitution is different so don't know of other states with this same problem. Voucher bill failed. Home-schooling bill failed.

V. BOARD OF EDUCATION REPORTS

a. Nothing discussed.

VI. POLICY COMMITTEE

a. Polices for Second Reading

i. JRA – Student Records, no changes except for dates. No questions.

MOTION BY TIMOTHY FLEURY, SECONDED BY MONIQUE ALEXANDER, TO APPROVE SECOND READING OF JRA. ALL IN FAVOR, MOTION CARRIES

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY, TO GO INTO NON-PUBLIC SESSION. ALL IN FAVOR, MOTION CARRIES

a. Roll call ensued.

b. Superintendent Couture explained the 3-year retirement notice by Elke Carr.

MOTION BY MONIQUE ALEXANDER, SECONDED BY AMY SNOW, TO ACCEPT THE RETIREMENT NOTICE FROM ELKE CARR. ALL IN FAVOR, MOTION CARRIES

c. Roll call ensued.

MOTION BY TIMOTHY FLEURY, SECONDED BY MONIQUE ALEXANDER, TO GO BACK INTO PUBLIC SESSION. ALL IN FAVOR, MOTION CARRIES

VIII. OTHER BUSINESS

a. No other business discussed

IX. ADJOURNMENT

MOTION BY AMY SNOW, SECONDED BY MONIQUE ALEXANDER, TO ADJOURN AT 6:25PM. ALL IN FAVOR, MOTION CARRIES

The next Board Meeting is scheduled for Tuesday, October 9th at 5:30 pm.

Respectfully submitted,

Michele Giarrocco  
Board Clerk