

**BETHLEHEM SCHOOL BOARD
BETHLEHEM ELEMENTARY SCHOOL
GOOGLE MEET**

**DATE: NOVEMBER 10TH, 2020
TIME: 5:30 PM**

BOARD MEETING MINUTES

PRESENT: Chairman Robert Weir, Superintendent Tari Thomas, Principal Sue Greenlaw, Business Manager Toni Butterfield, Chris McGrath

PRESENT GOOGLE MEET: Board Members: Timothy Fleury, James Noyes, Jennifer Lucas, Becky Beno **Public:** Bryan Smith, Christine Parrott, Janelle Hubbard, Eric Smith, Allison Culver, Becky Beno, Donna Brooks, Joanna Boisseau, Breanna Brit, Christine Young-Rinner, Annalisa Blake, Kim Senter, Roger Metras, Tammy Reardon

I. CALL TO ORDER:

Chairman Bob Weir called the meeting to order at 5:32 pm. Roll Call: All Board members present

Board called Non-Public to discuss Covid-19 related issues

MOTION TO GO INTO NON-PUBLIC MADE BY JAMES NOYES, SECOND TIMOTHY FLEURY. ALL IN FAVOR. MOTIONED CARRIES.

Entered Non-Public at 5:34 pm

MOTION TO LEAVE NON-PUBLIC MADE BY BECKY BENO, SECOND JAMES NOYES. ALL IN FAVOR. MOTIONED CARRIES.

Came out of Non-Public at 5:56 pm. Called by Roll Call

II. PUBLIC INPUT

Chris McGrath - Shared concerns about traveling after Thanksgiving. Chris expressed that if people choose to travel, then the travelers should have to be quarantined. It should be up to families to make the decision to travel or not. Chris mentioned Profile High School's traveling plans. He shared his opinion that going remote is giving permission to travel. Chairman Bob Weir clarified the Profile High School plans.

III. APPROVAL OF MINUTES OF THE OCTOBER 13, 2020 MEETING

**MOTION MADE BY BECKY BENO SECONDED BY JENNIFER LUCAS TO
APPROVE THE MINUTES OF THE OCTOBER 13, 2020 MEETING
ALL IN FAVOR**

IV. FINANCIAL

A. General Information

- [BES YTD 11.30.2020](#)
- [SPSRF Information](#)
- [SPSRF Allocations](#)

Business Manager Toni Butterfield- \$92,705 monies have not been encumbered mostly substitute and contracted services.

Bethlehem is receiving \$28,400 in SPSRF Funds (Supplemental Public School Response Funds), it averages out about \$200 per student. These funds can be used for anything Covid related. The monies can be used towards things that were already purchased like the ventilation system or to offset the work to the heat in a classroom. A public hearing to accept the unanticipated funds will need to occur in December. The monies monies must be used by December 30th, 2020

- MS-25 and DOE-25 Update
Business Manager Toni Butterfield discussed this is used to set the tax rate for the town. Recommended changes for the DOE should be done by the end of the week.

V. SUPERINTENDENT'S REPORT

A. Full Board Meeting Reminder

The full board meeting will be held on Wednesday, December 2nd at 5:30 at Lisbon Regional's gymnasium with a teleconferencing option for attendance.

B. Holiday Travel

Superintendent Tari Thomas shared letters with board members:

[2020-11-09 Confirmed COVID Case at BES](#)

[2020-11-06 Profile Letter to Parents](#)

[2020-11-02 COVID Update for Staff and Families](#)

[Remote for the Holidays Information](#)

Bethlehem Elementary School switched to remote instruction on November, 9th 2020 after there was a staff member that tested positive of COVID-19. At this time students will be remote until November, 13th, 2020.

C. Retirement Notifications

Rosie Shea has submitted her intention to retire at the end of the 2022-2023 school year has taught at Bethlehem Elementary for already 27 years; in 2023 it will have been 29 years.

Sara Cascadden has also submitted her intention to retire at the end of the 2022-2023 school year. In 2023 she will have dedicated 40 years to Bethlehem Elementary (see principal's report).

After a brief discussion and with regret the board made a motion.

MOTION MADE BY JAMES NOYES, SECONDED BY TIMOTHY FLEURY TO APPROVE THE RETIREMENT NOTIFICATIONS. ALL IN FAVOR - MOTIONED PASSED.

D. Staff Resignation

Barbara Szeidle is resigning from her position as a 5/6th grade teacher due to medical reasons.

MOTION MADE BY TIMOTHY FLEURY SECONDED BY JAMES NOYES TO APPROVE THE MOTION. ALL IN FAVOR. MOTION PASSED.

E. General Information

[Latest Stronger Together Plan](#)

Discussion on the Stronger Together Plan -

This document was recently updated with contact tracing and communications planning due to the feedback we are receiving from the Commissioner for Education that DHHS is not able to conduct the work as previously anticipated; please be mindful that a positive COVID diagnosis of a staff member or a student will create a pivot into remote learning; we'd call an emergency board meeting, review the data and make a decision to move to remote for a minimum of two weeks.

November Superintendent Report:

<https://www.smore.com/c3p7g>

[2020-11-02 COVID Update for Staff and Families](#)

The letter above was distributed to staff and families on Monday evening; since then, Littleton Public Schools have communicated their vote to move to remote learning from Thanksgiving to MLK Day in January.

VI. PRINCIPAL'S REPORT

A. School Facility Review

[School Facility Review](#)

Principal Sue Greenlaw reported a positive review, NH DOE Inspector was impressed with given how old the building is, it is in good shape with minor deficiencies reported which Steve Hoyt will get to immediately.

B. General Information

[Principal's Report](#)

New plow company, Green Acres, came in at \$2500, a monthly budget was developed. Heating upgrade to bring one of the classroom's heating system online changed from \$2150 to \$2500

VII. BOARD OF EDUCATION REPORTS

Chairman Robert Weir mentioned last week it was finalized the SAU full board meeting will take place on December 2nd.

VIII. POLICY COMMITTEE

Nothing to report

IX. NON-PUBLIC SESSION AS PER RSA 91A:3 I, II (If Needed)

Moved up on the agenda

X. OTHER BUSINESS

No other business

XI. ADJOURNMENT

There being no additional business to come before the Board adjourned the meeting.

MOTION MADE BY TIM FLEURY , SECONDED BY JAMES NOYES TO ADJOURN THE MEETING AT 6:14 PM. ALL IN FAVOR, MOTION CARRIED.

Non - Public Session As Per RSA 91A:3

MOTION TO GO INTO NON-PUBLIC BECKY BENO, SECOND JAMES NOYES. ALL IN FAVOR. MOTIONED CARRIES.

Enter Non Public at 6:19 PM

MOTION TO LEAVE NON-PUBLIC MADE BY JAMES NOYES, SECOND TIMOTHY FLEURY. ALL IN FAVOR. MOTIONED CARRIES.

Came out of Non-Public 6:54 PM. Called by Roll Call

Motion to be made to approve BEA proposal to stay remote until Tuesday, January 19th, 2021.

MOTION MADE BY BECKY BENO, SECONDED BY TIMOTHY FLEURY TO APPROVE THE BEA PROPOSAL FOR STAYING REMOTE. ALL IN FAVOR - MOTIONED PASSED.

Respectfully submitted,

Rhienna Miscio
Substitute Board Clerk