

### BES Playground Build Action Plan

\* Future meeting dates listed at end of document- Have \$9,740.40

Action Steps	Responsibilities	Timeline	Resources	Volunteers Committed	Communications Plan
<b>Step 1:</b> Review playgrounds and items and decide on final project. Request 3-D Design	All	September Meeting	<ul style="list-style-type: none"> <li>• <a href="#">Miracle Equipment-</a></li> <li>• <a href="#">Landscape Structures</a></li> <li>• MRC did not respond with a quote</li> </ul>		Set fundraising goal and display upon arrival
<b>Step 2:</b> Review and revise letters for letter writing campaign. Determine where to send letter requests.	Amy- Draft Letter Use draft to revise for additional sending	September Meeting	<ul style="list-style-type: none"> <li>• Alumni Association</li> <li>• Area Businesses</li> </ul>		
<b>Step 3:</b> Community Outreach for Donations	All	October-October	<ul style="list-style-type: none"> <li>• Hilton (planning board minutes form 2/14/2017)</li> <li>• Casella</li> <li>• Home Depot</li> <li>• Donors Choose</li> <li>• Arlington</li> <li>• Area Banks</li> <li>• Catchtomorrow.com</li> </ul>		*Organize community show of planned playground. *Change canisters at area businesses *Sign out front with goal amount *Newspaper and Radio announcement *Facebook *School Website with donation link
<b>Step 4:</b> Determine grants to apply for and solicit for volunteers to write grants.	Grant Committee	September-September	<ul style="list-style-type: none"> <li>• Lowes Charitable Foundation</li> <li>• Wal Mart Community Grant</li> <li>• NH Partnership for School Yard Action Grant (butterfly Garden)</li> <li>• Reeve Foundation</li> <li>• Fuel Up (special swings etc)</li> <li>• Kids Gardening</li> <li>• NH Academy for dermatology (outdoor classroom)</li> <li>• USDA Rural Development</li> <li>• American Honda Foundation</li> <li>• Kate's Kause</li> </ul>		

			<ul style="list-style-type: none"> <li>• <a href="#">Review sheet provided by Michelle to determine others</a></li> </ul>		
<b>Step 5:</b> Fundraising efforts- determine which will be most beneficial and solicit volunteers to spearhead.	Heidi- Gather committee		<ul style="list-style-type: none"> <li>• Auction off wooden chairs in shed</li> <li>• Flat donation sheet for all school fundraisers (NEST)</li> <li>• Car Drive</li> <li>• Alumni Association letter</li> <li>• Heidi- Maplewood</li> <li>• Silent Auction</li> <li>• Nickel or dime drive</li> </ul>		
<b>Step 6:</b> Other- Brainstorm additional	September Meeting		<ul style="list-style-type: none"> <li>• Rock Wall- Joanna</li> <li>• Special Equipment</li> <li>• Solicit Volunteers</li> <li>• Surfacing</li> <li>• Removal and leveling of ground</li> <li>• Jose and Nicole for (pottery leaves with trees) use stage backdrop or entry way/front hall</li> <li>• Brick wall with names?</li> <li>• Track</li> <li>• Design for outdoor classroom/buddy bench</li> </ul>		

**Evidence of Success:** Meetings at 4:00 in Mrs. Carr's room

September 6:
October 10:
November 14:
January 16:
February 13:
April 10:
May 8:
June: Community Build

Company Comparison:	First Estimate	Second Estimate
Miracle Equipment:	\$152,657.00	
Landscape Structures:	Phase 1: \$128,896	Phase 1: \$50,012

	Phase 2: \$48,935 Total- \$177,831	Phase 2: \$22,770 Phase 3: \$28,025 Total- \$100,807
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Prices do not include climbing wall (\$4000), track rebuild, surface materials, labor, shipping, outdoor classroom, and swing replacement