

PTA Meeting Minutes

Date: 10/6/25

Time: Meeting called to order at 2:51 PM

Attendees: Allison Halsey, Amanda Rines, Meagan Carr, Angie Beaulieu, Casey Wilkins, Erin Talcott, Nicole Luurtzy, Michael Elkin

Opening

- Meeting called to order by Amanda at 2:51 PM.
- Previous meeting minutes approved by all.
- The school website PTA page is up and running, and previous meeting minutes are now posted there.

Treasurer's Report

- Current balance: \$1,898.80.
- Yearly dues: \$40.
- Insurance renewal is due in November — dues help cover this and other administrative costs.
- The 50/50 raffle raised \$53. The money will remain in petty cash for upcoming events.
- Motion made by Erin, seconded by Meagan, to keep funds secured but on hand at the school for future use.

PTA vs PTO

- Discussion held about changing from PTA to PTO.
 - While still a possibility, limited research has been done.
 - The group previously voted not to change due to liability insurance coverage provided under the PTA branch coverage for meetings and events.
 - This is still a possibility but we will potentially discuss it in the future.

School Updates

- Mr. Smith was not present, but reports indicate Fridays are going well.
- The Rec Department has not responded to the gear library idea — discussion tabled for now.
- Grant money was used to purchase Buddy Benches from Home Depot, so no further research is needed from the PTA.
 - Concept: students can sit on the bench when they need a friend, and others are encouraged to join them.
 - Mr. Smith hopes older classes will build the benches, and 2nd graders will decorate them.

Halloween Parade

- The group decided against holding a dance and will continue with the parade tradition.

Candy Guidelines:

- Candy will be allowed this year
- We will Avoid candy with nuts.
- Candy will be collected but not eaten until students are with parents.
- Parents will be responsible for checking candy.
- Allergy parents have been informed and are okay with our plan to hand out candy.
- Residents along the route will be asked to avoid distributing candy with nuts

Other Notes:

- Allison will purchase candy, glow sticks, and trinkets to distribute during the parade.
- Parents are encouraged to hand out candy along the route, similar to a Trunk-or-Treat setup.
- A second committee meeting or email update will occur before the event.
- Parade start time: 1:15 PM.

Rain Plan:

- Nicole proposed an indoor parade if weather is bad.
- Allison will coordinate the indoor plan incase it is needed

Budget:

- Cap of \$100 for candy and trinkets.
- Motion made by Angie, seconded by Erin.

Additional Details:

- Nicole will contact the Trunk-or-Treat event (October 25th) to see if leftover candy donations can be used.
- The PTA will go all out for parade execution this year.
- Possible participating stops: Police Station, Fire Station, Super Secrets (pending road crossing approval), and the Historical Society.
- Casey will reach out to potential participants.
- Allison will send out a post/email two weeks prior to promote the event to Bethlehem Locals.
- A Halloween Committee Meeting will be held on October 15th at 5:30 PM to finalize parade and decoration details.

Collins Corn Maze

- The Corn Maze reached out to encourage attendance to their Maze in Bath NH. They are offering a school discount to go and check it out.
- Allison will create a social media post with a discount code for families who wish to attend.

Jack & Finn's Holiday Fundraiser

- Allison researched the fundraiser and presented the details:
 - Five weeks of selling; orders due two weeks before pickup.
 - Cost: \$21 per 6-pack, PTA keeps \$1 per pack.
 - Pickup date options:
 - December 12 (holiday)
 - February 6 or 13 (Valentine's theme)
 - April 3 (spring)
- Allison voted for the Valentine's-themed fundraiser for February 13.
- Amanda made the motion to approve; all seconded.
- The PTA will plan to hold this winter fundraiser.

Root Beer Fundraiser

- Woodstock met with the art classes to discuss design concepts.
- Mrs. Turner is working on student designs.
- Voting details are to be determined; the project is in progress, and further updates will be shared at a future meeting.

Wreath Making Event

- Plan to host a wreath-making event during Christmas in Bethlehem.
- Possible location: near the playground.
- Discussion held about making mini wreaths versus full-sized wreaths for the kids
- Further details and final vote will take place at the next meeting.
- Amanda will follow up with Olsen's Farm regarding tree bow donations.
- Tentative date: December 6, during Christmas in Bethlehem, somewhere in town.

The Rocks Estate

- Although The Rocks Estate is unable to donate tree bows, they invited the PTA to participate in their Christmas Tree Sale weekends to sell hot chocolate.
- Dates: November 28–30, December 6–7, and December 13–14. From 10am-3pm
- All attendees were in favor of participating.
- Amanda will confirm with The Rocks Estate that we would like to join the event.
- All drink proceeds will go directly to the PTA.
- Amanda will organize a volunteer sign-up for these dates.
- More details to follow.

Meeting Schedule

- Discussion about whether to keep meetings on Mondays, but Wednesdays may be a better fit.
- Halloween Committee Meeting: October 15 at 5:30 PM.
- Next PTA Meeting: November 5 at 2:45 PM.

Adjournment

- Motion to adjourn made by Erin, seconded by Amanda.
- Meeting adjourned at 3:36 PM.