

Bethlehem School Board

Bethlehem Elementary School

January 14<sup>th</sup>, 2025

Board Meeting @ 5:30 P.M.

Present: Board Members Bob Weir, Sarah Storella, Margaret Hocking, Jennifer Lucas, and James Noyes; BES Principal Bryan Smith; Superintendent Kate Segal; Business Manager Toni Butterfield; Board Clerk Tana LeClair

I. Call to Order – The meeting commenced at 5:31pm.

II. Approval of the Minutes

1. Public Meeting Minutes – December 10<sup>th</sup>, 2024

2. Non-Public Meeting Minutes – December 10<sup>th</sup>, 2024

A motion was made by Jennifer Lucas to accept both sets of minutes as written, with Margaret Hocking seconding; the motion passed.

III. Public Input

Kristen Bruno and Bridget Russell attended the meeting to discuss healthy breakfast choices to better serve the students, helping with mood fluctuations throughout the day. The kitchen meets minimum demand; can we do better? She presented some questions about the possibility of further pursuing healthier options.

IV. New Business

Healthy Breakfast Choices – see Public Input

V. Continuing Business

1. Review of Federal Grants Funds

2. Superintendent Search Update

The first round of interviews is being held next week; there are currently four candidates being considered. The application deadline is Friday, January 17<sup>th</sup>.

VI. Standing Reports

A. Principal

BES Principal Bryan Smith presented his monthly report on the goings-on at BES. The new carpet has been installed in the library. The elevator update is underway. The kitchen has transitioned from disposable to metal silverware.

B. Business Administrator

Business Administrator Toni Butterfield presented her monthly reports.

## VII. Committee Reports

A. Executive Board (BW & JN)

B. Negotiations for Professional Staff (JN & BW)

C. Facilities (BW)

D. Finance Committee (JN)

The regular operating budget is 1.44% and the finance committee will be looking to bring it down further.

E. Hiring Committee (SS)

## VIII. Policy Handbook (MH & JL)

IX. School Staffing Notifications & Approvals

X. Non-Public Session as per RSA 91A:3, I, II, if needed

A motion was made by James Noyes to go into non-public session at 6:19pm.

A motion was made by to come out of non-public session at 7:52pm by Margaret Hocking and seconded by Jennifer Lucas.

No votes were held, but Toni Butterfield and Bryan Smith were encouraged to discuss concerns with Whitson's Culinary Group.

XI. Adjournment

A motion was made by Margaret Hocking to adjourn the meeting at 7:55pm, with Jennifer Lucas seconding. The motion passed.

Next Meetings: February 13<sup>th</sup>, 2025, Budget Hearing at 5:30 PM with Board Meeting to follow.