

Bethlehem School Board

Bethlehem Elementary School

December 10th, 2024

Board Meeting @ 5:30 P.M.

Present: Board Members Bob Weir, James Noyes, Margaret Hocking, Jennifer Lucas; Superintendent Kate Segal; Business Manager Toni Butterfield; BES Principal Bryan Smith; and Board Clerk Tana LeClair

Public Present: Elizabeth Kwasnik, Greg Kwasnik, William Noyes, Sage Wood and Teresa Wood.

I. Call to Order – The meeting was called to order at 5:36pm

II. Approval of the Minutes – A motion was made by James Noyes to accept both sets of minutes as written, with Margaret Hocking seconding; the motion passed.

1. Public Meeting Minutes – November 12th, 2024

2. Non-Public Meeting Minutes – November 12th, 2024

III. Public Input

IV. New Business

Student Government Reporting Update:

Some BES students attended the meeting, representing the newly formed school government. Elizabeth Kwasnik attended as co-governor, Sage Wood as journalist, and William Noyes as one of three student judges. The three students gave a brief presentation on their roles, as well as their goals for the school.

V. Continuing Business

1. Review of Federal Grants Funds

2. Superintendent Search Update

Applications have been received for the position of Superintendent; the hiring committee is meeting again next Tuesday and will hopefully be starting the interview process around the end of January or beginning of February.

VI. Standing Reports

A. Principal

BES Principal Bryan Smith presented his monthly report on the goings-on at the school. This included plans for this spring's upcoming Climate Café at PSU, staff training information, and updates on plans for school library renovations.

B. Business Administrator

Budget to Actual YTD Report

Business Manager Toni Butterfield presented her reports to the Board. No decisions were made or votes taken.

VII. Committee Reports

A. Executive Board (BW & JN)

B. Negotiations for Professional Staff (JN & BW)

C. Facilities (BW)

D. Finance Committee (JN)

E. Hiring Committee (SS)

VIII. Policy Handbook (MH & JL) – A motion was made by James Noyes to accept first, second, and final readings of Policy FA and Policy FAA; the motion was seconded by Margaret Hocking. The motion passed.

1. Policy DGFA: Crowdfunding – This policy change was tabled for the time being.

2. Policy FA: Facilities Development Goals and Preparation of Capital

Improvement Plan

3. Policy FAA: Annual Facility Plan and Unused District Property

IX. School Staffing Notifications & Approvals

X. Non-Public Session as per RSA 91A:3, I, II, if needed

A motion was made by James Noyes to go into executive session at 6:10pm, which was seconded by Jennifer Lucas.

A motion was made by Margaret Hocking to leave the executive session at 6:49pm, which was seconded by Jennifer Lucas.

XI. Adjournment – A motion was made by James Noyes to adjourn the meeting at 6:53pm, with Margaret Hocking seconding; the motion passed.

Next Board meeting: January 14th, 2025

Respectfully submitted,

Tana LeClair

BES Board Clerk