

Bethlehem School Board
Bethlehem Elementary School
February 18th, 2025
Budget Hearing at 5:30 P.M.
Board Meeting to follow

Call to Order - 7:00pm

Present: Board Members Bob Weir, James Noyes, Jennifer Lucas, Sarah Storella, and Margaret Hocking; BES Principal Bryan Smith; Superintendent Kate Segal; Business Manager Toni Butterfield; Board Clerk Tana LeClair

Approval of the Minutes - A motion was made by James Noyes to accept both sets of minutes as written, with Margaret Hocking seconding. The motion passed.

1. Public Meeting Minutes - January 14, 2025
2. Non Public Meeting Minutes – January 14, 2025

Public Input

New Business

1. Paraprofessional unpaid day off discussion

Discussion was had about implementing procedures for those times when a staff member has used all of their sick time and still needs time off. A motion was made by Margaret Hocking to leave the writing of the procedures to Principal Bryan Smith; the motion was seconded by James Noyes. The motion passed.

2. Make up Days for Tuesday, February 11, 2025 and Friday, February 14, 2025

It was discussed that the students will need to make up the two days missed due to widespread illness in the school. This would extend the end of the school year, with the last day of school now to be held on Monday, June 15th, 2025.

Continuing Business

1. Review of Federal Grants Funds

Principal Bryan Smith recently applied for a course to further a teacher's training, at the cost of \$2,400. The course begins at the end of March 2025.

2. Superintendent Search Update

A moderated community forum for the three superintendent candidates will be held at Lafayette Elementary School on Wednesday, February 19th at 5:30pm.

Standing Reports

Principal Bryan Smith presented his monthly report. He touched on student benchmark testing (with decent improvement since the fall testing), winter programming, and elevator repairs (completed and certified). He also shared that Rhienna Miscio and Christine Greenlaw have both finished their certifications as reading and writing specialists.

Business Administrator

Business Manager Toni Butterfield presented her monthly report.

1. Budget to Actual YTD

A close eye is being kept on the budget; the elevator repairs and speech specialist costs were higher than estimated.

2. Annual Meeting 2025 Warrants

Committee Reports

A. Executive Board (BW & JN)

B. Negotiations for Professional Staff (JN & BW)

C. Facilities (BW)

D. Finance Committee (JN)

E. Hiring Committee (SS)

There have been eighteen applications for Lisa Brown's administrative position that will need to be interviewed.

Policy Handbook (MH & JL)

There was a brief discussion about a policy regarding Reconsideration of Instructional Materials.

DFGA - Crowdfunding

James Noyes made a motion to pass the first and second reading of the crowdfunding policy, with an amendment that there be added a section on donation forms for the date, time, and signature of the principal; the motion was seconded by Sarah Storella. The motion passed.

School Staffing Notifications & Approvals

Non Public Session as per RSA 91A:3, I, II, if needed

A motion was made by James Noyes to go into nonpublic session at 7:45pm; the motion was seconded by Jennifer Lucas.

A motion was made by James Noyes to come out of the nonpublic session at 8:46pm; the motion was seconded by Margaret Hocking. The motion passed.

Margaret Hocking made a motion to give the Chair and Vice-Chair the authority to negotiate a contract for the Principal. A three year contract for the Principal with only the first year amount determined, is a consideration; the motion was seconded by Jennifer Lucas. The motion passed.

Adjournment

A motion was made by Margaret Hocking to adjourn the meeting at 8:47pm, with Jennifer Lucas seconding. The motion passed.

Next Meetings: March 18, 2025, Board Meeting @ 5:00 P.M., Annual Meeting @ 7:00 P.M.