

NOTICE OF BETHLEHEM SCHOOL BOARD MEETING

Agenda

January 13, 2026 @ 5:30pm

Location: Bethlehem Elementary School

2297 Main Street, Bethlehem, NH

Present: Board Members James Noyes, Margaret Hocking, Erin Campbell and Sarah Storella; SAU 35 Superintendent CJ Watson; BES Principal Bryan Smith; Business Manager Toni Butterfield; Board Clerk Tana LeClair

Members of the Public: Students Cleo Storella and Bryce Campbell

- I. Call to Order - 5:32pm
- II. Consent Agenda - Margaret Hocking made a motion to approve the consent agenda, with the exception of the Year-to-Date finance report (to be discussed later); Erin Campbell seconded the motion. The motion passed.
 - A. Public board meeting minutes- [December 9, 2025](#)
 - B. Non Public board meeting minutes - [December 9, 2025](#)
 - C. [Principal Report](#)
 - D. [Grants](#)
 - E. [Superintendent Report](#)
 - F. [Year to Date Finance Report](#)
- III. Public Input

Any Citizen wishing to speak will identify themselves with their name and address. See Board policy BEDH.
- IV. New Business
 - A. Student Report on Student Government - BES 5th graders Cleo Storella and Bryce Campbell attended the meeting. As co-governors of the BES Student Government, they attended the meeting to share the role of student government at the school, as well as recent "bills" that have passed.
 - B. Achievement Data - Superintendent Watson presented his report comparing the numbers of academic growth between BES and other similarly sized local schools; proficiencies and growth rates met state targets.

1. [2023/2024](#)

2. [2024/2025](#)

C. [Open Enrollment](#) - Discussion was had regarding the pros and cons of a warrant article being added to the March vote. It was ultimately decided that the discussion would be tabled until the next meeting, pending context from other local schools considering similar warrant articles.

D. Memorandum of Agreement with Teacher Union

V. Continuing Business

A. [Board Report](#)

B. 2026/2027 Budget Review - Business Manager Toni Butterfield presented the Year-to-Date finance report, which included an estimated ending fund balance of \$91,547. However, there are still some encumbered funds to account for.

There was also lengthy discussion over the cost estimates given by EMC of Maine; ultimately, it was decided that the board would take another look at the estimates and options in order to narrow down costs where possible.

VI. Committee Reports

A. Executive Board (BW & JN)

B. Negotiations for Professional Staff (JN & BW)

C. Facilities (BW)

D. Finance (JN)

E. Hiring (SS)

VII. Policy Handbook (MH & EC)

A. First Reading (new) - Sarah Storella made a motion to accept the first readings of policies CB-CLA; Margaret Hocking seconded the motion. The motion passed.

1. [CB: School Superintendent](#)

2. [CBI: Superintendent Evaluation and Goal Setting](#)

3. [CCB: Line and Staff Relations](#)

4. [CFA: Individual School Administrative Personnel](#)

5. [CFB: Building Principal\(s\) Evaluation](#)

6. [CHA: Development of Regulations](#)

7. [CHCA: Approval of Handbooks and Directives](#)

8. [CHD: Administration in Policy Absence](#)

9. [CLA: Treatment of Outside Reports](#)

B. Second Reading (new) - Erin Campbell made a motion to accept the seconding reading of policies BBAB-BHC, with Margaret Hocking seconding. The motion passed.

1. [BBAB: Roles and Duties of the Board Chairperson](#)
2. [BBB: School Board Elections](#)
3. [BBB-F: Certificate of Oath of Office](#)
4. [BBBA: Board Member Qualifications](#)
5. [BDE-R: Committees List](#)
6. [BDF: Advisory Committees to the Board](#)
7. [BDG: School Attorney](#)
8. [BEAA: School Board Meeting Preparation](#)
9. [BEAB: School Board Member Use of Electronic Communication Devices During School Board Meeting](#)
10. [BFE: Administration in Policy Absence](#)
11. [BGAA: Policy Development, Adoption, and Review](#)
12. [BHC: Board-Employee Communications](#)

C. First Reading (revision) - Margaret Hocking made a motion to accept the revision and first reading of policy CA, with Erin Campbell seconding; the motion passed.

1. [CA: Administration Goals](#)

D. Revision - Margaret Hocking made a motion to accept the revision of policies BA-BK, with Erin Campbell seconding; the motion passed.

1. [BA: School Board Self Evaluation and Goal Setting](#)
2. [BBA: School Board Powers and Duties](#)
3. [BBAA: School Board Member Authority](#)
4. [BBBE: Vacancies and Unexpired Term Fulfillment](#)
5. [BCA: School Board Member Ethics](#)
6. [BCB: Board Member Conflict of Interest](#)
7. [BDA: Board Organizational Meeting](#)
8. [BDB: Board Officers](#)
9. [BDD: Board-Superintendent Relationship](#)
10. [BDE: Committees and Delegates](#)
11. [BEA: Regular Board Meetings](#)
12. [BEB: Emergency Board Meetings](#)
13. [BEC: Non-Public Sessions](#)
14. [BEDA: Public Notification of School Board Meetings](#)
15. [BEDB: Agenda Preparation and Dissemination](#)
16. [BEDG: Meeting Minutes](#)
17. [BEDH: Public Comment and Participation at Board Meetings](#)
18. [BGF: Suspension of Policies](#)
19. [BHE: School Board Use of Email and Other Electronic Communication](#)
20. [BIA: New Board Member Orientation](#)

21. [BIE: Board Member Indemnification](#)

22. [BK: School Board Membership](#)

VIII. School Staffing Notifications & Approvals

IX. Non Public Session RSA 91-A:3,II

Erin Campbell made a motion to enter a non-public session at 7:31pm, with Sarah Storella seconding. The motion passed.

Margaret Hocking made a motion to leave the non-public session at 7:58pm, with Erin Campbell seconding. The motion passed.

Margaret Hocking made a motion to accept the support staff resignation as discussed in the non-public session, with regrets. Erin Campbell seconded the motion. The motion passed.

X. Adjournment - Margaret Hocking made a motion to adjourn the meeting at 7:58pm, with Erin Campbell seconding; the motion passed.

Next meeting: February 10th, 2026

Respectfully submitted,

Tana LeClair

BES Board Clerk