

## BOARD MEETING MINUTES

**PRESENT:** Board Members Robert Weir, Amy Snow, James Noyes, Monique Alexander, Timothy Fleury; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Shelli Roberts

**CALL TO ORDER:** Superintendent Couture called the meeting to order at 5:34 PM.

**REORGANIZATION OF THE SCHOOL BOARD:** Superintendent Couture requested nominations for reorganization of the school board.

Nomination for Board Chair by Amy Snow, seconded by Monique Alexander, to nominate Bob Weir for Board Chair. All in favor, motion carries

Nomination for Vice Chair by Monique Alexander, seconded by Amy Snow, to nominate Tim Fleury for Vice Chair. All in favor, motion carries

**PUBLIC INPUT:** none

- I. APPROVAL OF MINUTES OF THE MARCH 19, 2019 MEETING  
MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW, TO APPROVE MEETING MINUTES FROM MARCH 19, 2019. ALL IN FAVOR, MOTION CARRIES
- II. FINANCIAL  
Business Manager Franklin reviewed the financials and related data. Discussion ensued.
  - a. Financial Report: \$20,500 deficit due to special education, may make it up by the end of the school year, can draw from the Special Education Capital Reserve Fund. Business Manager Franklin going to ask if Board can ask to withdraw "up to" a specific amount from Special Education Capital Reserve Fund. She wants to check the legalities. Expense for window film is less than what was encumbered so we have about \$9000 to use elsewhere. Going out to bid for Food Service this year (every 5-years).
  - b. Fencing Bid: We received 4 bids for 6-foot-high, solid white vinyl fencing with multiple gates along full perimeter of building. Purpose is to stall an intruder. Warranty info wasn't part of the bid but board would like warranty info before they decide. Also would like to know the timeline. Public School Infrastructure Grant will pay for the fencing.  
MRM: \$31,190.00  
Dalton Mountain Landscaping – \$50,875.86, they attended the meeting tonight. Warranty: at least 5 years for workmanship. Materials most likely come with a warranty but they do not know the exact warranty information at this time.  
LaFlamme's: \$32000.00  
VT Recreational Fencing: \$45,787.00  
Recommend LaFlamme's. Posts will be dug 4' deep vs 3' deep to go below frost line and they are already a vendor for BES. They are local.
  - c. General Information: none
- III. PRINCIPAL'S REPORT  
Principal Robert's reviewed Principal's Report and related data.

a. Principal's Written Report:

Mike is working with LaFlamme's to determine how to hold up the front steps while deciding how to repair them. Waiting to hear back about entry way (it's been "grandfathered" in but Homeland Security wanted it redone). May need to make it handicapped accessible. Dave Wiley checking on whether the side entrance qualifies as our handicapped accessible entrance. Board may address the safety issue and share that it is a joint effort between the town and school. The SAU will create the letter.

Implemented extra food program during and after school and now receiving increased reimbursement.

Evangaline working on Swan Food for weekend food for families. Local businesses are helping by donating seeds, town has town garden that students will use to plant their starter seeds so there will be summer food available.

Stepping-Up Ceremony: who from the board will attend? Amy, Tim, Bob. Amy will present the certificates of completion and Bob will present the award unless he has a work conflict. Tim will present the award if Bob cannot.

b. Other: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

a. Update board member personal information: requested by Gabbie at the SAU.

b. Support Staff Appointments: Board reviewed the appointments.

MOTION BY MONIQUE ALEXANDER, SECONDED BY JAMES NOYES, TO ACCEPT SUPPORT STAFF APPOINTMENTS. ALL IN FAVOR, MOTION CARRIES

c. Professional Staff Nomination: Superintendent Couture nominates Bree Birt for preschool teacher.

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY, TO ACCEPT PROFESSIONAL STAFF NOMINATION OF BREE BIRT FOR PRESCHOOL TEACHER. ALL IN FAVOR, MOTION CARRIES

d. Staff Resignations: Principal Shelli Roberts is resigning to take a new position.

MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO REGRETFULLY ACCEPT PROFESSIONAL STAFF RESIGNATION OF PRINCIPAL SHELLI ROBERTS. ALL IN FAVOR, MOTION CARRIES

MOTION BY JAMES NOYES, SECONDED BY AMY SNOW, TO ACCEPT PROFESSIONAL STAFF RESIGNATION OF ELIZABETH MEEHAN. ALL IN FAVOR, MOTION CARRIES

e. General Assurances for Federal Grants: Now need to have board chair initial paperwork then sign in addition to Superintendent Couture's signature. Presented information to Bob for review.

f. Policy EHAB – Data Governance and Security for 1<sup>st</sup> Reading

- i. Superintendent Couture chairs the committee. A policy must be in place by June 2019. Will have a data bank of websites teachers use to make sure there are no safety concerns within the sites. One of the school law firms has been hired to vet the websites. The teachers will no longer be able to use sites found immediately. The site will have to be vetted by the law firm before it can be used.

MOTION BY AMY SNOW, SECONDED BY MONIQUE ALEXANDER, TO ACCEPT THE FIRST READING OF THE EHAB - DATA GOVERNANCE AND SECURITY POLICY. ALL IN FAVOR, MOTION CARRIES

g. General Information - none

V. BOARD OF EDUCATION REPORTS

a. Board Committee Assignments: James Noyes will be part of the policy committee. Tim and Bob will be part of the interview committee.

VI. POLICY COMMITTEE

a. none

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

MOTION AT 6:20 PM BY MONIQUE ALEXANDER, SECONDED BY AMY SNOW, TO GO INTO NON-PUBLIC SESSION TO DISCUSS A PERSONNEL ISSUE. ALL IN FAVOR, MOTION CARRIES, ROLE CALL ENSUED

MOTION AT 7:17 PM BY AMY SNOW, SECONDED BY BOB WEIR, TO GO BACK INTO PUBLIC SESSION. ALL IN FAVOR, MOTION CARRIES

VIII. OTHER BUSINESS

a. Superintendent Couture nominates Sue Greenlaw for BES Principal position.

MOTION BY JAMES NOYES, SECONDED BY AMY SNOW, TO ACCEPT THE NOMINATION OF SUE GREENLAW FOR BES PRINCIPAL POSITION. ALL IN FAVOR, MOTION CARRIES

b. Superintendent Couture nominates Tammy Sanborn for Guidance Counselor position.

MOTION BY TIMOTHY FLEURY, SECONDED BY MONIQUE ALEXANDER, TO ACCEPT THE NOMINATION OF TAMMY SANBORN FOR BES GUIDANCE COUNSELOR POSITION. ALL IN FAVOR, MOTION CARRIES

IX. ADJOURNMENT

MOTION AT 7:24 PM BY JAMES NOYES, SECONDED BY AMY SNOW, TO ADJOURN. ALL IN FAVOR, MOTION CARRIES

The next Board Meeting will be held on May 14<sup>th</sup> at 5:30 pm.

Respectfully submitted,

Michele Giarrocco  
Board Clerk