

BOARD MEETING MINUTES

PRESENT: Board Members Timothy Fleury, James Noyes, Becky Beno, Robert Weir; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Sue Greenlaw

CALL TO ORDER: Bob Weir called the meeting to order at 5:30 PM.

PUBLIC INPUT: Bethlehem Energy Commission

Five community members present. Discussion regarding energy ideas lead by David Van Houten. Solar array-panels that are fixed and pointed at the correct angle, sit on top of the roof so adds weight, may not be able to put enough to offset totally but may be a good start. May want to start with other improvements first.

Ventilation shafts – early system, may no longer serve a purpose.

HVAC – what is the current status of the heating controls and distribution system? Should have separate controls, which is an involved process. Is it worthwhile to consider? Before calling an engineer, we can look into the best approach, vote and move forward.

Superintendent Couture: discussed heating controls that can be programmed for week use vs weekend use, etc. He has someone looking at this at Lisbon and they can take a look at Bethlehem.
David Van Houten: sounds like a good plan to have someone take a look and provide input.

Bob Weir: as a member of the board, always looking at ways to make the building more efficient.

David Van Houten: radiators?

Principal Greenlaw: new knobs added, Mike (custodian) looked for paperwork.

Mary Lou Kramber: Clean Energy New Hampshire (Melissa Erlander) is sending them information about who can assist.

Roger Metris: concerns about the fence that was recently installed. It seems like there was no open discussion about the fencing. Where was the money pulled from? Why wasn't it a warrant article? Why wasn't it brought to the Playground Committee? I've done research regarding fencing for security. Number one concern is visibility. Wrought iron ornamental fencing gives visibility all the way around. People have to walk all the way around the building to get into the playground and fields.

Bob Weir: recommendations from Homeland Security regarding visibility from back area of playground and Route 302 as it relates to safety of children was to make it more secure in back so need to have fencing in the back. This was discussed at safety committee level at school and recommendations were made. Fire and Police Chief input was also taken into account. Had numerous bids, fencing

companies came to board meetings to discuss their plans.

Business Manager Franklin: 20% cost used from surplus funds, which board voted on, vote on gross level, not line level. Warrant article only if funds appropriated for funds across fiscal years. School attorney confirmed that no warrant article needed. It was a legitimate expense.

Roger Metris: concerned that it was put up so quickly and is flimsy. Money had been requested for the playground yet the parking lot was where the concern seemed to be at the time. Will there be a gate?

Principal Greenlaw: In the works.

Bob Weir: working out concerns about the gate and where to access. As far as the playground vs parking lot, it was a safety issue for students and staff so was put first.

Roger Metris: when I was on the board, I wanted \$25000 for the playground but it was shot down and you and Carol were on the board. There is still inadequate parking. The parking lot was changed without approval (based on what was originally approved 3-years prior).

Bob Weir: it was discussed along the way.

Superintendent Couture: This parking lot is the plan that was approved.

Chris McGrath: I echo everything Roger said. I appreciate how things have been told at meetings but I don't recall the fence being discussed. I was shocked at the fence. It is very containing. I hope a public gate is put in. It's a vinyl fence and I hope it lasts; concerned about snow near the fence.

Bob Weir: fence has a 7-year guarantee.

Business Manager Franklin: Discussed fence at at least 3 board meetings.

Chris McGrath: thanks for your time.

- I. APPROVAL OF MINUTES OF THE JUNE 11, 2019 MEETING
MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO APPROVE MEETING MINUTES FROM JUNE 11, 2019. ALL IN FAVOR, MOTION CARRIES
- II. FINANCIAL
Business Manager Franklin reviewed the financials and related data. Discussion ensued.
 - a. Audit Engagement Letter: Vachon Clukay and Company, same price as last year, \$7501.00.
MOTION BY TIMOTHY FLEURY, SECONDED BY BECKY BENO, TO ENTER INTO THE AUDIT ENGAGEMENT WITH VACHON CLUKAY AND COMPANY AND HAVE SUPERINTENDENT COUTURE SIGN. ALL IN FAVOR, MOTION CARRIES
 - b. Stairs Update: No bids. Spoke with Mike (custodian) and Superintendent Couture about sub-contracting ourselves. Cost prohibited in the winter. Put on hold until the spring. Mike did a mortar mix once and will monitor until we can get bids. Roger Metris: look at powder coated metal vs concrete, rip them out totally. Superintendent Couture discussed there will be a completely new design by an architect. We did look at powder coated metal but there are also issues with that material related to the process for the non-skid surface and possible injuries to small children. Discussion ensued with Roger Metris and Superintendent Couture related to materials for the steps.
 - c. General Information: Oil and pellet bids will be ready for September 10th meeting. The oil bids are usually only good for one day. Proactive this time and requested prices that are good until

the day after each school board meeting with a list of each board meeting date provided. Can get information about oil consumption for the board. Bethlehem was ahead of the game regarding reduced breakfast. We will be subsidized .30 now that the bill was passed. Food service costs: \$8877.54 and the budget is \$10,000.00 so under for food service budget.

III. PRINCIPAL'S REPORT

Principal Greenlaw reviewed Principal's Report and related data.

a. Principal's Written Report:

Enrollment figures for today provided: 152

We have 2-interns right now.

Copies of the parent handbook provided. Included Code of Ethics, Conscious Discipline information added, once have a new board member their name will be added.

Roger Metris: what is enrollment? 152 What was is last year? 150-155

Principal Greenlaw requested an Early Dismissal Day for December 2nd for a Cassie Yackley presentation. Discussion ensued.

MOTION BY BECKY BENO, SECONDED BY TIMOTHY FLEURY, TO APPROVE AN EARLY DISMISSAL DAY FOR STAFF DEVELOPMENT WITH CASSIE YACKLEY ON DECEMBER 2nd. ALL IN FAVOR, MOTION CARRIES

b. Other: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

Presentation on August 22nd on the Code of Conduct and Code of Ethics. SAU offices are officially moved to the 3rd level of the same building.

a. New Staff Nominations: Mary Keene, Bridgette Walters

MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO NOMINATE MARY KEENE AND BRIDGETTE WALTERS AS PARAPROFESSIONALS.
ALL IN FAVOR, MOTION CARRIES

b. Staff Member Resignation: Jonathon Sartorelli

MOTION BY JAMES NOYES, SECONDED BY BECKY BENO, TO ACCEPT STAFF RESIGNATION OF JONATHON SARTORELLI. ALL IN FAVOR, MOTION CARRIES

c. Board Member Vacancy: non-public

d. Professional Staff Negotiations: non-public

e. General Information: none

V. BOARD OF EDUCATION REPORTS

a. none

VI. POLICY COMMITTEE

a. Policy for First Reading: none

b. Policies for Second Reading

i. DAF-Administration of Federal Grants – tailored for the SAU

- ii. JICK – Pupil Safety & Violence Prevention – removed one paragraph from existing policy.

Becky asked a question about whether or not attorneys review. Superintendent Couture: yes

MOTION BY JAMES NOYES, SECONDED BY TIMOTHY FLEURY, TO ACCEPT THE SECOND READING OF THE DAF – ADMINISTRATION OF FEDERAL GRANTS AND JICK – PUPIL SAFETY & VIOLENCE PREVENTION. ALL IN FAVOR, MOTION CARRIES

Roger Metris: one concern about the early dismissal day, cost of bus to Boys and Girls Club has increased and been passed on to parents. Is this a time for joint discussion with Lafayette and Bethlehem to discuss defraying costs by using Berry Transportation? Principal Greenlaw: Berry does not have any buses to use for this purpose. She discussed sending information home with students about the program so maybe more students attend to help with the cost.

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

MOTION AT 6:30 PM BY JAMES NOYES, SECONDED BY TIM FLEURY, TO ENTER INTO NON-PUBLIC SESSION. ROLL CALL: BOB WEIR, JAMES NOYES, TIMOTHY FLEURY, BECKY BENO

Board discussed teacher negotiations and bringing on a new board member.

MOTION AT 7:00 PM BY JAMES NOYES, SECONDED BY BECKY BENO, TO COME OUT OF NON-PUBLIC SESSION. ROLL CALL: BOB WEIR, JAMES NOYES, TIMOTHY FLEURY, BECKY BENO

VIII. OTHER BUSINESS

IX. ADJOURNMENT

MOTION AT 7:00 PM BY JAMES NOYES, SECONDED BY TIMOTHY FLEURY, TO ADJOURN. ALL IN FAVOR, MOTION CARRIES

The next Board Meeting will be held on **September 10 at 5:30 pm.**

Respectfully submitted,

Michele Giarrocco
Board Clerk