

BETHLEHEM SCHOOL BOARD  
BETHLEHEM ELEMENTARY SCHOOL  
2297 MAIN STREET  
BETHLEHEM, NH 03574

DATE: FEBRUARY 15, 2016  
TIME: 5:00 PM

### BOARD MEETING MINUTES

PRESENT: Board Chairman Carol Kerivan; Board Members Steve Gorman, Amy Lane Tuohy, Robert Weir; Superintendent Pierre Couture; Business Manager Tina Peabody; Principal Shelli Roberts; Staff Member Carol Hayward; Community Members Chris Jensen, Cheryl Jensen.

The meeting was called to order at 5:13 PM by Chairman Kerivan.

PUBLIC INPUT – None

MOTION BY STEVE GORMAN, SECONDED BY AMY LANE-TUOHY TO APPROVE THE MINUTES OF THE JANUARY 25, 2016 MEETING AS WRITTEN. The following correction was requested:

Page 1, paragraph 6, last line of pricing should be changed to read “Adult Lunch is now \$3.00 and would increase to \$3.10.

ALL IN FAVOR WITH THE AFOREMENTIONED CORRECTION, MOTION CARRIED.

### FINANCIAL REPORT

Manifests were circulated for Board review and approval.

Business Manager Tina Peabody distributed copies of the School Lunch Report for Board information and review noting that the program continues to move in a positive direction with an increase in meal sales. A brief discussion ensued.

Business Manager Peabody distributed Financial Reports for Board information and review noting that the current projected yearend balance is \$133,165.00 which includes monies being held for anticipated substitute expenses. A brief discussion ensued.

Business Manager Peabody advised the Board that they need to decide who will be presenting which articles at the Budget Hearing later this evening. This will be as follows:

Article 03	Steve Gorman
Article 04	Carol Kerivan
Article 05	Amy Lane-Tuohy
Article 06	Carol Kerivan
Article 07	Robert Weir
Article 08	Steve Gorman

Business Manger Peabody advised the Board that there is an out-of-district placement included in the budget who will be matriculating to Profile for the 2016-2017 school year in the amount of \$126,000.00. It was the consensus of the Board to remove this from the current warrant article making the total budget amount for Article 4 \$3,165,805.00. Following a brief discussion, MOTION BY AMY LANE-

TUOHY, SECONDED BY ROBERT WEIR TO AMMEND THE PROPOSED BUDGET AMOUNT IN ARTICLE 4 TO \$3,165,805.00. ALL IN FAVOR, MOTION CARRIED.

The Board revisited Article 7 to raised and appropriate the sum of \$10,000.00 to be added to the Special Education Capital Reserve Fund with such funds to come from surplus. Following a brief discussion the Board decided to increase the amount for this warrant article to \$25,000.00. MOTION BY ROBERT WEIR, SECONDED BY AMY LANE-TUOHY TO APPROVE THE REVISED WORDING AND INCREASE THE AMOUNT OF ARTICLE 7 TO \$25,000.00. ALL IN FAVOR, MOTION CARRIED.

It was noted that the School District Legal Counsel Jay Boynton will be present at the Annual Meeting on March 14, 2016.

## PRINCIPAL'S REPORT

Principal Roberts called the Board's attention to her written report included in their agenda packets and the related data attached, briefing them on the contents and fielding questions as necessary.

Principal Roberts advised the Board that Bill Church and Sandy Kent (from the NH DOE) will be at BES tomorrow to work with the PLC groups in determining their needs for the four part series in developing STEM units aligned to the NGSS (Next Generation Science Standards).

Principal Roberts advised the Board that Steve Hoyt has secured a spot for the after school technology club to participate in the Boston Red STEM Education Day at Fenway Park in April. This will involve students designing an egg drop apparatus, meeting certain requirements, and dropping the egg from the top of the Green Monster onto the LF Warming Track.

Principal Roberts advised the Board that after further consultation with the company responsible for fixing the basketball hoop it has been ascertained that the hoops do not need to be replaced at this time. A brief discussion ensued.

Principal Roberts advised the Board that the Playground Committee is ready to move forward once it has been ascertained where the parking lot revisions/upgrades will be.

Carol Kerivan reiterated to the Board that she had spoken to Aaron of Rexford & Sons pertaining to adding additional spaces to the existing parking lot. This would involve cutting away to as close to the property line as possible at the front right hand side (as you look at the property) of the existing parking lot. It is also anticipated that this will take the upper portion of the playground causing the playground to be placed lower on the property. At the time Ms. Kerivan spoke with Arron it was anticipated that the cost of this would be approximately \$25,000.00. Following a brief discussion on the moving of the parking lot further into the property which would result in the playground being moved farther back and to the right it was determined that the Board will need to see a composite sketch of these ideas. Amy Lane-Tuohy offered to provide this for the March Board meeting.

## SUPERINTENDENT'S REPORT

Superintendent Couture advised the Board that the Next Generation Science Training is proceeding on schedule. This past week grades 4-6 teachers met on this subject. Kerry Sheehan of Profile School has been an invaluable asset in this process and will continue to facilitate as we move into the next round of trainings. A brief discussion ensued.

Superintendent Couture advised the Board that the updated Professional Standards for Education al Leaders has been received and this is what he will be basing future principal evaluations on. The 2015 Standards reflect interdependent domains, qualities, and values of leadership work that research and practice suggest are integral to student success. This consists of:

- Mission, Vision and Core Values
- Ethics and Professional Norms
- Equity and Cultural Responsiveness
- Curriculum, Instruction and Assessment
- Community of Care and Support for Students
- Professional Capacity of School Personnel
- Professional Community for Teachers and Staff
- Meaningful Engagement of Families and Community
- Operations and Management
- School Improvement

Superintendent Couture will be adjusting his evaluation process and documents to reflect the updated standards. He will also be adjusting the surveys he submits to the staff members for their input on the principals to align with the updated standards. Copies of these standards can be sent to any members who wish to review them. A brief discussion ensued.

Superintendent Couture recommended the appointment of Jordan Webb to the position of paraprofessional to provide tutoring services for nineteen hours weekly for the balance of the 2015-2016 school year. MOTION BY STEVE GORMAN, SECONDED BY ROBERT WEIR TO APPROVE THE APPOINTMENT OF JORDAN WEBB TO THE POSITION OF PARAPROFESSIONAL FOR THE REMAINDER OF THE 2105-2016 SCHOOL YEAR AS PRESENTED. ALL IN FAVOR, MOTION CARRIED.

Superintendent Couture advised the Board that he had skied with the BES students, grades 2 & 4 last Friday.

#### BOARD REPORTS EXECUTIVE BOARD

The February Executive Board meeting was relatively short and Superintendent Couture covered this in his report.

#### NEGOTIATIONS – PROFESSIONAL & SUPPORT STAFF – No Report

There being no further business to come before the Board, MOTION BY AMY LANE TUOHY, SECONDED BY ROBERT WEIR TO ADJOURN AT 6:35 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted

Marjorie Brown  
Board Clerk