

BOARD MEETING MINUTES

PRESENT: Board Members Robert Weir, Amy Snow, James Noyes, Monique Alexander, Timothy Fleury; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Shelli Roberts

CALL TO ORDER: Board Chair Robert Weir called the meeting to order at 5:07 PM.

PUBLIC INPUT: none

I. APPROVAL OF MINUTES OF THE JANUARY 8, 2019 MEETING

There is an error in the balance in the parking lot fund. It should read \$2490 not \$24,900.

MOTION BY AMY SNOW, SECONDED BY JAMES NOYES, TO APPROVE MEETING MINUTES, AS AMENDED, FROM JANUARY 8, 2019. ALL IN FAVOR, MOTION CARRIES

II. FINANCIAL

Business Manager Franklin reviewed the financials and related data. Discussion ensued. Reviewed Food Service information. Monique Alexander - Would be helpful to have a percentage/change in percentage to factor in changes in enrollment to compare. Superintendent Couture - Only get reimbursed for qualifying lunches that are taken by students. Need this information because the district subsidizes the program. Will go out to bid this year (every 5 years).

- a. Financial Report: Found encumbered funds from last year's project from Portland Glass \$18342.00. Deficit \$5200. Balance about \$5000. May be made up within the year. Could recover through the special education capital reserve fund.
- b. Stonecipher & Clark Consultant Services Contract: Oil tank removal, environmentalist contracted to observe the removal, determined previous tank had a leak so school district had to excavate to remove contaminated soil. Monitoring wells had to be installed. Stonecipher & Clark reported the monitoring wells found the water to be clear of contaminants. No net charge to the school district to remove the wells.

MOTION BY MONIQUE ALEXANDER, SECONDED BY AMY SNOW, TO ENTER INTO THE CONTRACT WITH STONECIPER & CLARK CONSULTANT SERVICES AND HAVE BOB SIGN THE CONTRACT.

ALL IN FAVOR, MOTION CARRIES

- c. Acceptance of Unanticipated Funds Under \$5000.00: \$1000 already accepted. \$1040.00 from Garnet Hill (not specified for anything in particular), \$3163.00 NEST (for playground) and \$1308.44 (for playground). Total is \$5511.44. Discussion ensued. Can use to offset budget or use any way you choose if not specified. Process is becoming more formal due to legalities. Need to remove the gray area but may also need to keep it broad. \$5000 or more, must have a public hearing, no vote, just to let taxpayers know about the funds.

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY, TO ACCEPT AND APPROPRIATE THE UNANTICIPATED FUNDS OF \$1040.00, \$3163.00, \$1308.44.

ALL IN FAVOR, MOTION CARRIES

- d. Cintas Contract: fire protection services

MOTION BY JAMES NOYES, SECONDED BY TIMOTHY FLEURY, TO ENTER INTO THE CINTAS CONTRACT AND HAVE BOB SIGN THE CONTRACT.
ALL IN FAVOR, MOTION CARRIES

- e. New phone service contract: crexendo (the company name begins with a lower case letter) \$6762.18, monthly service \$598.20

MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO ENTER INTO THE CREXENDO CONTRACT AND HAVE BOB SIGN THE CONTRACT.
ALL IN FAVOR, MOTION CARRIES

- f. General Information: Changes to warrant articles. Under the impression the board was not agent to expend the special education fund. In 1991, they were made agents. Do not need the current warrant article. Need a warrant article to dissolve the fund and another to appropriate the funds into the building maintenance fund.

III. PRINCIPAL'S REPORT

Principal Robert's reviewed Principal's Report and related data.

- a. Principal's Written Report: Influx in student enrollment (10, 6-families). Increased number of services provided. Bringing a candidate to the board to hire. Enrollment is 150. Preschool justification information. We have a waiting list. James - waiting list at FCC has doubled in the last few weeks. BES pre-K is full day this year. 20 possible kindergarten students for next school year. We discussed a nominal fee for preschool but other area public schools found it too difficult to collect payment. 5 candidates for guidance position.
- b. Other: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. Staff Leave Requests: 2 teachers are notifying board that they are going on maternity leave. Mrs. Hubbard (until January 2020) and Mrs. Vashaw (until October 1st)

MOTION BY JAMES NOYES, SECONDED BY MONIQUE ALEXANDER, TO APPROVE THE MATERNITY LEAVE REQUESTS OF MRS. HUBBARD AND MRS. VASHAW.
ALL IN FAVOR, MOTION CARRIES

- b. New Hire: paraprofessional position

MOTION BY AMY SNOW AND SECONDED BY MONIQUE ALEXANDER, TO HIRE JOANNE BRUSSEAU STANDER, AS A PARAPROFESSIONAL.
ALL IN FAVOR, MOTION CARRIES

- c. NCES Membership Renewal: full membership is \$2046.08

MOTION BY MONIQUE ALEXANDER, SECONDED BY JAMES NOYES, TO APPROVE THE NCES MEMBERSHIP FOR 2019-2020 SCHOOL YEAR. ALL IN FAVOR, MOTION CARRIES

- d. General Information: Superintendent Couture discussed information related to funding/stabilization grant. Adequacy aid: 4-bills to increase aid. Hire a consultant to review vs. political. James – gun discussion in Concord was very heated. Superintendent Couture - guns in school discussion. Superintendents were encouraged to encourage school boards to write to House Education Committee. They were overwhelmed by gun advocates. They want to hear from parents and board members, not the superintendents. Currently, someone can legally walk

into the school with a gun. State law overrides the federal law. Send an email to the address below:

houseeducationcommittee@leg.state.nh.us

Monique Alexander: How do we involve parents? Superintendent Couture: The board cannot take a position. Individual position.

The governor stated in his budget he was going to increase special education budget.

V. BOARD OF EDUCATION REPORTS

a. none

VI. POLICY COMMITTEE

a. none

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

a. none

VIII. OTHER BUSINESS

- a. E-board has put money in the budget for a new Student Service Coordinator position. There is a hiring committee.
- b. Classes - determined after pre-school and kindergarten registration. Once the budget is set, there is no room to hire new positions. Discussion ensued. May hold registrations earlier this year. Possibly in April before April break.

IX. ADJOURNMENT

MOTION BY AMY SNOW, SECONDED BY MONIQUE ALEXANDER, TO ADJOURN AT 6:33 PM.
ALL IN FAVOR, MOTION CARRIES

The next Board Meeting will be held on March 19th at 5:00 pm, before the Annual Meeting at 7:00 pm.

Respectfully submitted,

Michele Giarrocco
Board Clerk