

## BOARD MEETING MINUTES

**PRESENT:** Board Members Robert Weir, Amy Snow, James Noyes, Timothy Fleury; Superintendent Pierre Couture; Business Manager Kristin Franklin; Principal Shelli Roberts

**CALL TO ORDER:** Board Chair Robert Weir called the meeting to order at 5:38 PM.

**PUBLIC INPUT:** none

I. APPROVAL OF MINUTES OF THE DECEMBER 11, 2018 MEETING

There are no questions regarding the minutes.

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY TO APPROVE MEETING MINUTES FROM DECEMBER 11, 2018. ALL IN FAVOR, MOTION CARRIES

II. FINANCIAL

Business Manager Franklin reviewed the financials and related data. Discussion ensued.

- a. Financial Report: Projected \$7500 deficit may go away, may not have the special education tuition expense, waiting to hear back in mid-February.
- b. Acceptance of Unanticipated Funds Under \$5000.00: will address next month
- c. Authorization to Release Checks: all boards but BES have authorized Business Manager Franklin and Superintendent Couture to sign manifests, which have been preapproved at the school level. They are technically just paying the bill. Board members do not have to come in to sign and vendors get paid on time.

MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW, TO AUTHORIZE THE BUSINESS MANAGER AND SUPERINTENDENT TO RELEASE THE CHECKS.  
ALL IN FAVOR, MOTION CARRIES

- d. General Information: none

III. PRINCIPAL'S REPORT

Principal Robert's reviewed Principal's Report and related data.

- a. Principal's Written Report: Fire inspection report, falling hazard – shelves in office, will be addressed at safety meeting next week. Walk-in cooler broke last weekend – lost all food. Pipe burst in closet downstairs by the music room - created flooding, plumber came to address the issue, floor tiles will have to be replaced. A sewer pipe burst Friday – crews came, blockage from tree roots. Student enrollment at 144.

- b. Other: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. Proposed Warrant Articles – consider the following warrant articles:
  - i. May need to remove money from special education capital reserve account – currently, must put on warrant article to get approval to remove. Suggest changing the language for the special education account to allow the board to remove the money.

ii. Remove money to cover \$7500 deficit in case the first warrant article does not pass.

iii. Parking lot fund \$24,900 – close it out and put into building fund

Discussion related to proposed warrant articles ensued – withdrawal of funds has to be on agenda (proposed warrant article under i.), which is posted publicly in advance, at hearing meeting explain why need access to the money that is already in the budget, this is the only account where the board is not agent to expend so it would fall in line with the rest of the funds.

MOTION BY JAMES NOYES, SECONDED BY AMY SNOW TO ACCEPT THE RECOMMENDATIONS FOR WARRANT ARTICLES: TO CHANGE WORDING FOR THE BOARD TO BE THE AGENT OF EXPENDITURE OF SPECIAL EDUCATION CAPITAL RESERVE FUND, TO APPROVE MONEY TO COVER DEFICIT IF THE FIRST WARRANT ARTICLE DOES NOT PASS AND TO CLOSE AND MOVE THE PARKING LOT FUNDS TO THE BUILDING FUNDS. ALL IN FAVOR, MOTION CARRIES

b. Budget Hearing/Annual Meeting Reminder: February 19 at 5pm /March 19 at 5pm

c. Delegate Assembly – Proposed Resolutions: James may attend the Delegate Assembly on January 26<sup>th</sup> in Concord. He will vote as board discussed at this meeting after reviewing the proposed resolutions (see below).

1. Yes

2. Yes

3. No-oppose

4. No action

5. No action

6. No-oppose

7. No-oppose

8. Yes

9. Yes

10. Yes

11. No action but if introduced on floor, Yes

d. General Information: Superintendent Couture reviewed the Filing of Candidacy, Election of Board Members and Deadline for Petitions for Special Articles for Warrant document.

V. BOARD OF EDUCATION REPORTS

a. none

VI. POLICY COMMITTEE

a. Polices for Second Reading

EBCA Crisis Prevention & Emergency Response Plans

GADA Employment References and Verification

JCA Change of School or Assignment – Best Interests

JEC Change of School or Assignment – Manifest Educational Hardship

MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW, TO APPROVE SECOND READING OF EBCA Crisis Prevention & Emergency Response Plans, GADA Employment References and Verification, JCA Change of School or Assignment – Best Interests, JEC Change of School or Assignment – Manifest Educational Hardship. ALL IN FAVOR, MOTION CARRIES

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

a. NONE

VIII. OTHER BUSINESS

a. NONE

IX. ADJOURNMENT

MOTION BY AMY SNOW, SECONDED BY JAMES NOYES, TO ADJOURN AT 6:40PM. ALL IN FAVOR, MOTION CARRIES

The next Board Meeting will be held on February 19<sup>th</sup> at 5:00 pm, before the 7:00 pm Budget Hearing Meeting.

Respectfully submitted,

Michele Giarrocco  
Board Clerk