

## BOARD MEETING MINUTES

**PRESENT:** Board Members Robert Weir, Amy Snow, Monique Alexander, Timothy Fleury, James Noyes; Superintendent Pierre Couture; Business Manager Kristin Franklin

**CALL TO ORDER:** Board Chair Robert Weir called the meeting to order at 5:33 PM.

**PUBLIC INPUT:** none

I. APPROVAL OF MINUTES OF THE SEPTEMBER 11, 2018 MEETING

There are no questions regarding the minutes.

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY, TO APPROVE MEETING MINUTES FROM SEPTEMBER 11, 2018. ALL IN FAVOR, MOTION CARRIES

II. FINANCIAL

Business Manager Kristin Franklin reviewed the financials and related data. Discussion ensued.

- a. Financial Report: \$46,000 budget deficit should become smaller throughout the year, no big changes this year, Kindergarten aid and National Forest aid may change but numbers are not in yet for Bethlehem
- b. Window Tinting Bids: Portland Glass \$18,342.00 American Window Film: \$9,400.00 (have completed work at 14 different schools)

Two issues: 1. Replacing windows: measurements were off 2. Window Film quote was old and increased when put out for rebid. The American Window Film company's bid is more in line with the original quote. The film will prevent the glass from shattering the way typical window glass will shatter if someone tries to break the glass. Questions: how tinted is it because it looks very light? All agree there should be some tint and would like the level of tint verified. The bid states the window film is clear.

WITH THE PROVISION THAT THE WINDOW TINTING PROJECT IS VERIFIED TO MAKE SURE THE WINDOW FILM IS TINTED AS ORIGINALLY INTENDED AND THE PRICE WILL NOT CHANGE, MOTION BY TIMOTHY FLEURY, SECONDED BY JAMES NOYES, TO APPROVE THE BID BY AMERICAN WINDOW FILM FOR \$9400.00. ALL IN FAVOR, MOTION CARRIES

- c. General Information: none

III. PRINCIPAL'S REPORT

Superintendent Couture reviewed Principal Robert's Principal's Report and related data.

- a. Principal's Written Report: Principal Roberts will bring the budget to the board in December. She is ahead of schedule with the budget.
- b. Other: none

IV. SUPERINTENDENT'S REPORT

Superintendent Couture reviewed the following and related data.

- a. Staffing Change: Paraprofessional (Heather M) moved from Bethlehem to Profile

- b. October 1<sup>st</sup> Enrollment Report: overall enrollment the same as opening day. The Bethlehem enrollment is down and Principal Roberts will speak to this at the November meeting.
- c. General Information: Superintendent Couture provided state representative contact information and the updated Board Meeting Calendar including the dates for the February and March meetings.

V. BOARD OF EDUCATION REPORTS

- a. Superintendent Couture reported the E-Board will meet October 22<sup>nd</sup>. The regularly scheduled meeting on November 6<sup>th</sup> is the budget meeting.

VI. POLICY COMMITTEE

- a. Polices for First Reading
  - i. JICD-R – Memorandum of Understanding
  - ii. JJF-R Administering Student Activity Funds

MOTION BY TIMOTHY FLEURY, SECONDED BY AMY SNOW, TO APPROVE FIRST READING OF JICD-R AND JJF-R. ALL IN FAVOR, MOTION CARRIES

VII. NON-PUBLIC SESSIONS AS PER RSA 91A:3 I, II (if needed)

- a. NONE

VIII. OTHER BUSINESS

- a. No other business discussed

IX. ADJOURNMENT

MOTION BY AMY SNOW, SECONDED BY TIMOTHY FLEURY, TO ADJOURN AT 5:54PM. ALL IN FAVOR, MOTION CARRIES

The next Board Meeting is scheduled for Tuesday, November 13th at 5:30 pm.

Respectfully submitted,

Michele Giarrocco  
Board Clerk