



Bethlehem School Board
Bethlehem Elementary School
November 12th, 2024
Board Meeting @ 5:30 P.M.

I. Call to Order – 5:31pm

Present: Board Members Jennifer Lucas, Sarah Storella, Margaret Hocking, James Noyes, & Chair Bob Weir; BES Principal Bryan Smith; Superintendent Kate Segal; Business Manager Toni Butterfield; and Board Clerk Tana LeClair

II. Approval of the Minutes

Public Meeting Minutes – October 8th, 2024

A motion was made by James Noyes to accept the minutes as written, with Margaret Hocking seconding; the motion passed.

III. Public Input

IV. New Business

The BES annual budget hearing is on Feb 18th at 5:30pm, followed by a board meeting. The BES annual meeting is on March 18th. There will be a board meeting at 5pm, with voting beginning at 7pm, to be followed by the annual meeting at 7:30pm.

V. Continuing Business

Review of Federal Grants Funds

Two changes were made to the previous month's report on these funds; no decisions were made, and no votes were held.

VI. Standing Reports

A. Principal

BES Principal Bryan Smith presented his monthly report, including comments on new student government, enrichment opportunities, and professional development. He discussed certification updates, as well as topics for discussion that will be on the agenda for the following evening.

B. Superintendent

Superintendent Kate Segal presented her monthly report.

C. Business Administrator

Business Manager Toni Butterfield presented her Budget to Actual YTD Report.

VII. Committee Reports

- A. Executive Board (BW & JN)
- B. Negotiations for Professional Staff (JN & BW)
- C. Facilities (BW)
- D. Finance Committee (JN)
- E. Hiring Committee (SS)

VIII. Policy Handbook (MH & JL)

IX. School Staffing Notifications & Approvals

X. Non-Public Session as per RSA 91A:3, I, II, if needed – See below.

XI. A motion was made by James Noyes to go into non-public session at 5:58pm, with Jennifer Lucas seconding; the motion passed.

A motion was made by James Noyes to leave executive session at 6:04pm, with Margaret Hocking seconding; the motion passed.

A motion was made by Jennifer Lucas, with regrets, to accept Lisa Brown's letter of resignation as of June 30th, 2025; the motion was seconded by Sarah Storella; the motion passed.

XII. Adjournment – A motion was made by Margaret Hocking to adjourn the meeting at 6:05pm, with Sarah Storella seconding; the motion passed.

Next Board meeting: December 10th, 2024

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.