



Bethlehem School Board
Bethlehem Elementary School
February 20th, 2024
Budget Hearing @ 5:30 PM
Board Meeting to follow

Present: Superintendent Kate Segal; Business Manager Toni Butterfield; Chair Bob Weir;
Principal Sue Greenlaw; Board Members Sarah Storella, Margaret Hocking, and Dr. James
Noyes; Board Clerk Tana LeClair; Kim Koprowski

I. Call to Order – made at 6:37pm

II. Approval of the Minutes

- A motion was made by Dr. James Notes to accept the minutes as written, with Sarah Storella seconding; the motion passed.

III. Public Input

IV. New Business

1. The Superintendent Job Description and Evaluation Process - Bob Weir, Bethlehem School Board Chair, to present.
 - Bob Weir has been going to each board in the SAU this month; each board has received superintendent evaluations. He noted that it was helpful to share with staff and board members exactly what the superintendent's responsibilities and goals are. They will be sending out evaluations at the end of May to discuss with other boards and make it more of a collaborative process overall.
2. Acceptance of Unanticipated Funds per RSA 198.20-b
 - Carole Bays wrote a garden grant for \$2,000. New Hampshire Department of Environmental Services. Part of this was a stipend for the work she and June Carr are doing and continue to do. A motion was made by Margaret Hocking to accept the grant, with Sarah Storella seconding. The motion passed.

V. Continuing Business

1. Review of EsserNESrants Funds
 - There is \$7,000 left.
2. Review of Federal Grants Funds

VI. Standing Reports

A. Principal

- BES has made it to the next round of the NH Excellence in Education awards. The committee will be visiting March 26th.
- A \$14,000 lead remediation grant was applied for. Let the minutes reflect that the following has been shared with the board:

“1) state that the governing body of the grant applicant approves to accept the funds up to \$14,000 and enter into a grant agreement with the Department of Environmental Services and 2) Identify who has the authority to sign the grant documents on behalf of the governing body and what their role is in the organization.”

A motion was made by Dr. James Noyes to accept as written, with Margaret Hocking seconding. The motion passed.

- A request has been submitted for a part time speech person in the next school year.
- Ms. Bartz has settled into her role as kindergarten teacher.
- The quote for fence repair, from damage in December, has a \$1,000 deductible. The cost will be \$5,500 to repair and replace; this will happen in the spring.

B. Superintendent

1. Benefits of North Country Education Services

- Kate needs a motion to approve the cost of a full membership vs a partial membership. The cost of full membership is \$5,936. An associate membership is \$4,092. The other four schools in the SAU approved the full membership. This will be revisited next year.

2. NH Elementary School of Excellence Letter of Support
3. Ed 306 School Approval Minimum Standard Update
4. February 2024 SAU 35 Superintendent's Report

C. Business Administrator Budget to Actual Report

- The Anticipated Ending Balance is \$147,743.

VII. Committee Reports

A. Executive Board (BW & JN)

- The committee met on February 6th. They discussed Kate Segal's evaluation and strategic plan.

B. Negotiations for Professional Staff (JN & BW)

B. Facilities (BW)

- The elevator will cost \$139,000 to repair and update.

D. Finance Committee (JN)

D. Hiring Committee (SS)

- The principal search committee is unanimous in their decision with their current candidate for principal. This will be a one-year contract, and then will be reassessed. Dr. James Noyes made a motion to move forward, with Sarah Storella seconding. The motion passed.

VIII. Policy Handbook (MH & JL)

IX. School Staffing Notifications & Approvals

- A motion was made by Dr. James Noyes, with Sarah Storella seconding to accept Tammy Reardon resignation with regrets. There will be further discussion.

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X. Non-Public Session as per RSA 91A:3, I, IIa (if needed)

- A motion was made by Dr. James Noyes to go into non-public session at 7:45pm, with Sarah Storella seconding; the motion passed. There were 2 items to discuss under the same RSA.
- A motion was made by Dr. James Noyes to come out of non-public session at 8:27pm, with Sarah Storella seconding; the motion passed.

XI. Adjournment

- A motion was made by Dr. James Noyes to adjourn the meeting at 8:28pm, with Margaret Hocking seconding. The motion passed.

Next Board meeting: March 19th, 2024 at 5:00 PM; Annual Meeting @ 7:30 PM

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.