

Bethlehem Elementary School

April 9th, 2024

Board Meeting @ 5:30 P.M.

Members Present: Board Chair Bob Weir; Superintendent Kate Segal; Business Manager Toni Butterfield; BES Principal Sue Greenlaw; Board Members Sarah Storella, Margaret Hocking, James Noyes, and Jennifer Lucas; Board Clerk Tana LeClair; and Incoming Principal Bryan Smith

I. Call to Order – The meeting was called to order at 5:35pm.

1. Certificate of Oath of Office – unnecessary

2. School Board Chair Responsibilities and vote for Chair & Vice Chair. – Jennifer Lucas nominated Bob Weir for Chair, with James Noyes seconding. The motion passes. Bob Weir nominated James Noyes for Vice Chair, with Sarah Storella seconding; the motion passes.

II. Approval of the Minutes

1. Public Meeting Minutes – March 19, 2024

2. Non-Public Meeting Minutes – March 19, 2024

3. Annual Meeting Minutes – March 19, 2024

A motion was made by James Noyes to accept all of the above minutes as written; the motion was seconded by Margaret Hocking. The motion passes.

III. Public Input

IV. New Business – Bryan Smith plans to attend the rest of this year’s school board meetings as he prepares for his upcoming role of BES Principal. Congratulations are in order for his appointment.

V. Continuing Business

1. Review of Esser Grants Funds – Discussion was had about how the last of the grants were utilized.

2. Review of Federal Grants Funds

VI. Standing Reports

A. Principal

April Monthly Report:

The Throttle Brothers hosted an Easter Egg hunt in town, as well as other community events throughout the year. They have asked if they could use the school’s parking lot in July for a Blessing of the Bikes event. They will be donating to veterans, service organizations, and some to BES. Bob Weir requested that a spokesperson for the group come to the May board meeting to discuss logistics.

Discussion was had about the position of speech pathologist, and how many days per week might be necessary for someone to be brought on.

The Excellence in Education awards committee visit went well. Sue Greenlaw is still waiting to hear back but should be soon.

Maple sugaring was successful.

The school looks to be fully staffed for the next school year.

BES is looking at the potential of a large incoming kindergarten class for the 24/25 school year.

BES received the \$100,000 safety grant that Sue Greenlaw applied for. They received a quote from Otis to update the elevator in reaching 2024 standards.

State testing starts the week of May 6th.

Discussion was had about changing staff contracts to reflect pay/requirements by hour vs per day.

Kindergarten registration opens on May 16th.

B. Superintendent

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Superintendent Segal presented her monthly report, including reflection on the principal search and the annual budget meeting.

C. Business Administrator

1. Budget to Actual Report

Discussion was had, including the cost of the food lunch service.

2. General Assurances

3. MS 22

4. Third Power Energy Update

Discussion was had about the cost of energy provider contracts. James Noyes made a motion for Toni Butterfield to work with Bob Weir to contract a new electric rate for up to three years, through Best Energy Practice. It was seconded by Sarah Storella; the motion passed.

5. Solar Update

There was also some brief discussion about an upcoming auditors' visit.

VII. Committee Reports

A. Executive Board (BW & JN)

B. Negotiations for Professional Staff (JN & BW)

C. Facilities (BW) – A single sink is still not passing for lead content; Sue Greenlaw will be discussing this with janitorial staff to find a solution.

D. Finance Committee (JN)

E. Hiring Committee (SS)

VIII. Policy Handbook (MH & JL)

IX. School Staffing Notifications & Approvals

X. Non-Public Session as per RSA 91A:3, I, II (if needed)

James Noyes made a motion to go into non-public session at 6:45pm, with Jennifer seconding; the motion passed.

A motion was made by James Noyes to come out of non-public session at 7:22pm, with Sarah Storella seconding; the motion passed.

A motion was made by Margaret Hocking to accept the staff and support staff nominations as discussed, with James Noyes seconding; the motion passed.

XI. Adjournment

A motion was made by James Noyes to adjourn the meeting at 7:25pm, with Margaret Hocking seconding; the motion passed.

Next Board meeting: May 14th, 2024

Respectfully submitted,

Tana LeClair

Board Clerk