

What Can You Do As A Parent/Guardian?

All information will be shared as soon as possible using the TeacherEase communication system.

In order for you to get this information, your contact information must be correct and up to date. Please make sure, that you check the information that is on file with BES to ensure that you receive all information.

DO NOT GO TO THE SCHOOL

Your child will be at the Town Library in Bethlehem for family reunification.



If you have further questions about reunification, please contact:

Bethlehem Elementary
2297 Main Street
Bethlehem, NH 03574
(603)869-5842
www.bethlehem.k12.nh.us



Parent & Guardian Information for Reunification During a Critical Incident at Bethlehem Elementary School



STANDARD REUNIFICATION METHOD

Circumstances may occur at BES that require families to pick up their student(s) in a formalized, controlled release. The process of controlled release is called “reunification” and may be necessary due to a critical incident that occurs at the school. The Standard Reunification Method is a protocol that makes this process more predictable and less chaotic for all involved. A controlled release is not a typical end of the school day event, a reunification may occur at a different location than the school a student attends.

PARENT/GUARDIAN EXPECTATIONS

If a parent or guardian is notified that a controlled release and reunification are needed, there are some expectations of which parents or guardians should be aware.

First, *bring identification*-that will streamline the process.

Second, *be patient*-reunification is a process that protects both the safety and provides for accountable change of custody from the school to a recognized guardian.

Reunification Forms and Check In

Families are asked to go to the Reunification “Check-in” area and form lines based on the first letter of their student’s last name. Parents will wait in line to check in with school staff for reunification. Parents will sign reunification form for their child(ren). When you are picking up your child(ren) it is vital you **bring your ID** to check-in. During check in, identification and custody rights are confirmed.

The reunification form is signed by the school personnel and handed back to the parent for the next checkpoint in the process. From the “Check-in” area families are directed to the “Reunification” area. There a runner, will go to the Student Assembly area to reach the students or student. *Families should be aware that in some cases they may be invited into a briefing room for further information.*