

Bethlehem School Board

Bethlehem Elementary School

May 14th, 2024

Board Meeting @ 5:30 P.M.

Members Present: Dr. James Noyes, Sarah Storella, Margaret Hocking, Jennifer Lucas, & Chair Bob Weir; Principal Sue Greenlaw; Superintendent Kate Segal; Business Manager Toni Butterfield; and Board Clerk Tana LeClair

Public Present: Rhienna Miscio, Erica Golden, & Matt Kristoff

I. Call to Order – The meeting was called to order at 5:36pm.

II. Approval of the Minutes – A motion was made by Jennifer Lucas to accept the public and non-public minutes as written, with Sarah Storella seconding; the motion passed.

1. Public Meeting Minutes – April 9, 2024

2. Non-Public Meeting Minutes – April 9, 2024

III. Public Input – The public were here for discussion re: making up snow days and the eclipse day, as well as the instance of emergency closure due to wind and power outage (in December). They wrote a letter and stated that they hope the Board takes it into consideration during their discussion of the above. The Board asked if there would be a cutoff time each year to have these decisions made in a timelier manner.

IV. New Business

Congratulations to Bethlehem Elementary School for their 2024 New Hampshire Elementary School of the Year Award.

V. Continuing Business

1. Review of Esser Grants Funds

2. Review of Federal Grants Funds

3. Last Day of School for Staff and Students

4. Update on Bryan Smith's transition to 24-25 School Year as Bethlehem Elementary School Principal. – Superintendent Kate Segal went over their action plan, and all seems to be going smoothly.

VI. Standing Reports

A. Principal

April Monthly Report

Sue Greenlaw presented her monthly report. No questions or discussion were had.

B. Superintendent

May 2024 Bethlehem Elementary School SAU 35 Superintendent's Report –

Superintendent Kate Segal went over her monthly report. No questions or discussions were had.

C. Business Administrator

Business Manager Toni Butterfield presented her monthly report.

1. Budget to Actual Report – Discussion was had, but no votes were held.
2. Changes to DocuSign Signing Order
3. Food Service
4. Solar Conversation

VII. Committee Reports

A. Executive Board (BW & JN)

B. Negotiations for Professional Staff (JN & BW)

C. Facilities (BW) – BES received the requested \$100,000 SAFE grant for elevator updates; the quote given is more than this, totaling \$136,999. Discussion was had about this; the SAFE grant funds must be used by the end of the calendar year. A motion was made by James Noyes to accept the quote from OTIS for elevator repairs. \$100,000 will come from the SAFE grant; the remaining \$36,999 will be paid from the Building & Grounds trust fund; Sarah Storella seconded. The motion passed.

The fence repairs are going to be covered by insurance, minus a \$1,000 deductible. These repairs will happen after the school year is over.

D. Finance Committee (JN)

E. Hiring Committee (SS)

VIII. Policy Handbook (MH & JL) – No questions were raised. A motion was made by Sarah Storella to accept a second reading of the following policies; James Noyes seconded the motion. The motion passed.

1. ACN – Nursing Mothers Accommodation
2. EHAB – Data Governance and Security
3. JKAA – Use of Restraints and Seclusion

IX. School Staffing Notifications & Approvals

X. Non-Public Session as per RSA 91A:3, I, II (if needed)

A motion was made by James Noyes to go into non-public session at 6:55 P.M.; Margaret Hocking seconded. The motion passed.

A motion was made by James Noyes to come out of non-public session at 7:42 p.m., with Jennifer Lucas seconding; the motion passed.

A motion was made by James Noyes to give Tammy Reardon a \$5,000 stipend for all her years of service, especially during the COVID-19 pandemic. The motion was seconded by Margaret Hocking; the motion passed.

James Noyes made a motion to have the solar eclipse day count as a school day due to the teachers' hours of preparation; on the 11th of June, the students will have a half day in the morning. The teachers will have a half day in the afternoon to make up for the inclement weather day in December; they will then have two professional development days, with their last day on June 13th. Sarah Storella seconded; the motion passed.

XI. Adjournment – Margaret Hocking made a motion to adjourn the meeting at 7:47 p.m.; Jennifer Lucas seconded. The motion passed.

Next Board meeting: June 11th, 2024 at 5:30 P.M.