

PTA Meeting Minutes – November 5, 2025

Attendees: Allison, Casey K., Amanda, Emily, Angie, Mr. Smith

Meeting called to order: 2:50 PM by Amanda

Everyone Seconds the motion to start the meeting

Treasurer's Report

- Current Balance: \$1,898.80
- Dues Paid: \$220 so far (Plus Amanda and Casey K. paid today)
- Art Department Fundraiser (Root Beer Sales):
 - \$1,800 raised so far
 - 20 cases remaining to sell
 - Reminder post to go out soon
 - Goal: increase sales to support the Art Department and other things as well. Not just art!
- Squad Locker Sales: ~\$500 earned
 - Plan to send another post promoting BES apparel

Principal's Report

- Staffing:
 - Professional position will not be filled
 - New custodian hired – doing well with maintenance and upkeep
- Enrichment Programs:
 - Focused on academic tiers based on test scores
 - 15 students in Tier 3; several in Tier 2
 - 3 teachers running the program with individualized instruction for Tier 3
 - Tier 1 and 2 receive enrichment but less individualized support
- Social & Emotional Learning (SEL):
 - Identifying students needing additional support
 - Developing a schedule to ensure each student receives assistance
- Grounds & Maintenance:
 - Major cleanup completed (dumpster filled with old metal and debris)
 - Ventilator removal planned in 2nd-grade classrooms to free up space
 - AMC repairs in progress and more planning underway
 - Idea proposed: have parents and/or students volunteer for cleanup help
- Student Support Communication:
 - Some families of emotional support students have been notified; not all yet

PTA Operations

- Venmo Account:
 - Now active – thanks to Allison for donating a Tracfone for PTA use
 - Could also be used for Canva or other PTA-related tools
- Fundraising Awareness Letter:
 - Written by Erin — explains why PTA fundraising matters and highlights community-building events (e.g., Ice Cream Social)
 - Allison will distribute the letter and include donation information

Event Recaps & Planning

Halloween Parade

- Overall went very well despite rain keeping everyone indoors
- Dismissal was chaotic — consider adjusting next year's plan (e.g., separating grades or assigning PTA sign-out helpers)
- Huge parent turnout
- Suggestion: set specific fundraising goals (e.g., "We're raising money for new tables") for clarity and motivation

Holiday Support Program

- Family Assistance:
 - Last year: 17 families supported
 - This year: ~30 families
 - PTA provides Thanksgiving and Christmas baskets
 - Letter return deadline: November 15
 - Baskets include food and gifts; turkeys donated by Unbroken Souls via Shaw's last year. Hoping for the same this year.
 - Donations accepted through town office tags and Amazon wish list
 - Possible bulk purchases
 - Donations from places like the Coop. Casey K. is going to reach out regarding that.

Wreath-Making Community Event

- Plan to host a community wreath-making event (donations only)
- Olsen's is going to donate Trees
- Angie has jar lids for mini wreaths
- Hope to host at playground or Christmas in Bethlehem event
- Sean is the person to email regarding this. Angie will share the info with Allison for us to reach out

- PTA will set up a table for donations and participation
- Possible time: midday so its not an all day event.

Tree Sales & Hot Drinks Fundraiser

- Dates: Nov. 28–30, Dec. 6–7, and Dec. 13–14 (10 AM–3 PM)
- Selling hot chocolate and coffee — \$1–\$2 or donation-based
- Amanda will confirm final details
- SignUp Doc to be created for volunteers
- Plan to ask parents for donations of supplies and baked goods

Valentine's Day Baked Goods Fundraiser

- Preorder sales start: January 26
- Delivery date: February 13
- Pick-up from cafeteria after noon (open until 5 PM)
- Angie will be an onsite volunteer to help coordinate cupcake pick ups.
- More details as we get closer

School Dance Discussion

- Question whether to move forward with the dance given many fundraisers already planned
- Consider partnering with Rec Department if proceeding
- If canceled, adjust goals and fundraising letter accordingly

Meeting Adjournment

- Motion from Allison to adjourn the meeting: 3:37 PM
- Second by Casey.

- Next meeting: Monday, December 1, 5:30 PM
 - Plan: Pizza provided
 - Motion to change time: Casey
 - Seconded by: Allison